





MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**OCTOBER 23, 2024  
10:00 AM**

**FORT VERMILION COUNCIL  
CHAMBERS**

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

 4511-46 Avenue, Fort Vermilion

 [office@mackenziecounty.com](mailto:office@mackenziecounty.com)



**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 23, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the October 23, 2024 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
<b>CLOSED MEETING:</b>		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a) Frontier Veterinary Service Contract Renewal ( <i>FOIP Section 25</i> )	
		b) Land Sales ( <i>FOIP Sections 23, 24, 25 and 27</i> )	
		c) CAO Report ( <i>FOIP Sections 16, 17, 23 and 24</i> )	
		d)	
		e)	
<b>TENDERS:</b>	5.	a) None	
<b>PUBLIC HEARINGS:</b>	6.	a) None	
<b>DELEGATIONS:</b>	7.	a) Minister of Energy and Minerals the Honourable Brian Jean (Zoom 11:30 a.m.)	23
		b)	
<b>GENERAL REPORTS:</b>	8.	a) None	

		b)		
<b>AGRICULTURE SERVICES:</b>	9.	a)	None	
		b)		
<b>COMMUNITY SERVICES:</b>	10.	a)	Fort Vermilion Library Building	25
		b)		
		c)		
<b>FINANCE:</b>	11.	a)	Financial Reports – January – September 2024	29
		b)	MasterCard Statements – August 2024 (HANDOUT)	57
		c)	Bylaw 1351-24 Remuneration for Volunteer Fire Fighters Amendment	59
		d)	Budget Amendment – Laundry Facility – Zama Campground	65
		e)		
<b>OPERATIONS:</b>	12.	a)	Northridge Subdivisions Access Extension Requests	67
		b)	Playground Zone Signage for Sand Hills Elementary & Reinland Christian School	71
		c)		
		d)		
<b>UTILITIES:</b>	13.	a)	None	
		b)		
<b>PLANNING &amp; DEVELOPMENT:</b>	14.	a)	Invest Alberta/Xperience Alberta 2025 Edition Magazine Advertising (EDA) – Forest Capital of Canada	73
		b)		
<b>ADMINISTRATION:</b>	15.	a)	None	

		b)		
<b>COMMITTEE OF THE WHOLE ITEMS:</b>	16.	a)	None	
<b>COUNCIL COMMITTEE REPORTS:</b>	17.	a)	Council Committee Reports (verbal)	
		b)	Community Services Meeting Minutes	79
		c)		
		d)		
<b>INFORMATION / CORRESPONDENCE:</b>	18.	a)	Information/Correspondence	93
<b>NOTICE OF MOTION:</b>	19.	a)		
<b>NEXT MEETING DATES:</b>	20.	a)	Budget Council Meeting October 29, 2024 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting November 13, 2024 10:00 a.m. Fort Vermilion Council Chambers	
<b>ADJOURNMENT:</b>	21.	a)	Adjournment	





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Darrell Derksen, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the October 16, 2024 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the October 16, 2024 Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

**Author:** T. Thompson      **Reviewed by:** L. Flooren      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the October 16, 2024 Regular Council Meeting be adopted as presented.

**Author:** T. Thompson      **Reviewed by:** L. Flooren      **CAO:** \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, October 16, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Joshua Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (left the meeting at 2:53 p.m.)
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eileen Morris	Councillor (virtual, left the meeting at 2:29 pm.)
Ernest Peters	Councillor
Garrell Smith	Councillor (joined the meeting at 10:08 a.m.)
Lisa Wardley	Councillor (virtual)
Dale Wiebe	Councillor (virtual)

**REGRETS:**

**ADMINISTRATION:**

Darrell Derksen	Chief Administrative Officer
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Development
John Zacharias	Director of Utilities
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Landon Driedger	Agricultural Fieldman

**ALSO PRESENT:** George Fehr – Alpine Builders  
Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on October 16, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

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**MOTION 24-10-678**      **MOVED** by Councillor Braun

That the agenda be adopted with the following addition:

- 15. b) Rural Municipalities of Alberta (RMA) Minister Summaries

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

**3. a) Minutes of the September 23, 2024 Regular Council Meeting**

**MOTION 24-10-679**

**MOVED** by Councillor Peters

That the minutes of the September 23, 2024 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

**3. b) Business Arising out of the Minutes**

None.

**CLOSED MEETING:**

**4. a) Closed Meeting**

**MOTION 24-10-680**

**MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) Financial - Grants to Other Organizations (*FOIP Section 25*)
- 4.b) Public Land Sales (*FOIP Sections 23, 24, 25 and 27*)
- 4.c) Sale of County Property (*FOIP Sections 23, 24, 25 and 27*)
- 4.d) CAO Report (*FOIP Sections 16, 17, 23 and 24*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Smith
- Darrell Derksen, Chief Administrative Officer

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\_\_\_\_\_

- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Caitlin Smith, Director of Planning and Development
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Councillor Smith joined the meeting at 10:08 a.m. Caitlin Smith, Director of Planning & Development left the meeting at 10:25 a.m.

Administration left the meeting excluding Darrell Derksen, Chief Administrative Officer at 10:45 a.m.

**MOTION 24-10-681**      **MOVED** by Deputy Reeve Sarapuk

That Council move out of a closed meeting at 11:07 a.m.

**CARRIED**

**CLOSED MEETING:**      **4. a) Financial - Grants to Other Organizations**

**MOTION 24-10-682**      **MOVED** by Councillor Wardley

That administration proceed with the Green and Inclusive Community Buildings Program Grant application for the Mackenzie Community Recreation Centre.

**CARRIED**

**CLOSED MEETING:**      **4. b) Public Land Sales**

**MOTION 24-10-683**      **MOVED** by Councillor Braun

That Mackenzie County Council requests a meeting with all affected ministries affecting land sales and the **red tape** increases with it.

**CARRIED**

**CLOSED MEETING:**      **4. c) Sale of County Property**

**MOTION 24-10-684**      **MOVED** by Councillor Braun

That Council accept the offer to purchase and proceed with the sale of Plan 052 0560, Block 05, Lot 04.

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**CARRIED**

**CLOSED MEETING:** 4. d) **CAO Report**

**MOTION 24-10-685** **MOVED** by Councillor Smith

That the CAO Report be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:10 a.m. and reconvened the meeting at 11:29 a.m.

**TENDERS:** 5. a) **None**

**UTILITIES:** 13. a) **Wolfe Lake Rural Water Point**

**MOTION 24-10-686** **MOVED** by Councillor Driedger  
Requires 2/3

That the 2024 One Time Project Budget be amended by \$75,000 with funding of \$40,000 coming from the 2024 Operating Budget and \$35,000 coming from the Water/Sewer Infrastructure Reserve for the excavation of Wolfe Lake Rural Water Point's dugout to increase the depth and the installation of a new aeration line.

**CARRIED**

**DELEGATIONS:** 7. a) **None**

**GENERAL REPORTS:** 8. a) **None**

**AGRICULTURE SERVICES:** 9. a) **None**

**COMMUNITY SERVICES:** 10. a) **None**

**FINANCE:** 11. a) **Disaster Recovery Program – 2020 Update October 16 2024 Report**

**MOTION 24-10-687** **MOVED** by Councillor Wardley

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\_\_\_\_\_

That the 2020 Disaster Recovery Program October 16, 2024 update report be received for information.

**CARRIED**

**FINANCE:**

**11. b) Budget Amendment – Jaws of Life Project**

**MOTION 24-10-688**  
Requires 2/3

**MOVED** by Councillor Braun

That the 2024 Capital Budget be amended by \$2,004 for the Jaws of Life Capital project, with funds coming from the La Crete Fire Department.

**CARRIED**

**FINANCE:**

**11. c) MasterCard Statements –June & July 2024**

**MOTION 24-10-689**

**MOVED** by Councillor Smith

That the MasterCard statements for June and July 2024 be received for information.

**CARRIED**

**FINANCE:**

**11. d) Councillor Expense Claims**

**MOTION 24-10-690**

**MOVED** by Councillor Braun

That the Councillor Expense Claims for September 2024 be received for information.

**CARRIED**

**FINANCE:**

**11. e) Members at Large Expense Claims**

**MOTION 24-10-691**

**MOVED** by Councillor Peters

That the Member at Large Expense Claims for September and October 2024 be received for information.

**CARRIED**

**OPERATIONS:**

**12. a) None**

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\_\_\_\_\_

**PLANNING &  
DEVELOPMENT:**

**14. a) Development Statistics Report – January to  
September 2024**

**MOTION 24-10-692**

**MOVED** by Deputy Reeve Sarapuk

That the development statistics report for January to September 2024 be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened the meeting at 12:36 p.m.

**PLANNING &  
DEVELOPMENT:**

**14. b) Minimum Building Setbacks – National Building Code  
Standard**

**MOTION 24-10-693**

**MOVED** by Councillor Braun

That the Minimum Building Setbacks – National Building Code Standard be brought back to a future council meeting.

**CARRIED**

**PUBLIC HEARINGS:**

**6. a) Bylaw 1348-24 Land Use Bylaw Amendment to  
Rezone Part of NW-24-107-14-W5M from Agricultural  
“A” to Rural Industrial General “RIG”**

Reeve Knelsen called the public hearing for Bylaw 1348-24 to order at 1:06 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1348-24 was properly advertised. Caitlin Smith, Director of Planning & Development answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1348-24 Land Use Bylaw Amendment to Rezone Part of NW-24-107-14-W5M from Agricultural “A” to Rural Industrial General “RIG”.

Caitlin Smith, Director of Planning & Development presented the following:

*Administration has received a request to rezone Part of  
NW-24-107-14-W5M from Agricultural “A” to Rural*

\_\_\_\_\_  
\_\_\_\_\_

*Industrial General “RIG”. The area to be rezoned is approximately 35 acres.*

*Currently there is a residence and workshop/garage on the portion that is not included in the rezoning request area.*

*The reason for the rezoning is that the land owner would like to subdivide this 35 acre piece for the purpose of selling the land. The potential buyer intends to use this parcel of land for industrial type business such as mechanic work/metal recycling etc., which is not permitted in the current Land Use District.*

*Currently this quarter section has one (1) other 80 acre piece that is zoned agricultural and one (1) 20 acre piece that has already been rezoned to Rural Industrial General.*

*The proposed rezoning area has an approved development permit that was granted on April 03, 2024 for the purpose of a salvage yard (018-DP-24). The development permit is valid until April 03, 2025.*

*The proposed rezoning area is located near a rural growth node according to the Municipal Development Plan. (Please see map attached).*

*The purpose of the Rural Industrial Light (RIL) district is to provide for light industrial uses, located outside of HAMLETS, with limited outside storage areas that do not cause nuisances to adjacent land uses while offering a high quality of site aesthetics.*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1348-24 Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1348-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1348-24. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1348-24 at 1:08 p.m.

**MOTION 24-10-694      MOVED** by Councillor Wiebe

That second reading be given to Bylaw 1348-24 being a Land Use Bylaw Amendment to rezone Part of NW-24-107-14-W5M from Agricultural "A" to Rural Industrial General "RIG", for future industrial use.

**CARRIED**

**MOTION 24-10-695      MOVED** by Councillor Morris

That third reading be given to Bylaw 1348-24 being a Land Use Bylaw Amendment to rezone Part of NW-24-107-14-W5M from Agricultural "A" to Rural Industrial General "RIG", for future industrial use.

**CARRIED**

**PUBLIC HEARINGS:      6. b) Bylaw 1349-24 Partial Road Closure of 1530 meters of Range Road 16-1 located between SE-24-107-16-W5M/NE-13-107-16-W5M and SW-19-107-15-W5M/NW-18-107-15-W5M**

Reeve Knelsen called the public hearing for Bylaw 1349-24 to order at 1:09 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1349-24 was properly advertised. Caitlin Smith, Director of Planning & Development answered that the Bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1349-24 Partial Road Closure of 1530 meters of Range Road 16-1 located between SE-24-107-16-W5M/NE-13-107-16-W5M and SW-19-107-15 W5M/NW-18-107-15-W5M.

Caitlin Smith, Director of Planning & Development presented the following:

*Administration is proposing to close a portion of Range Road 16-1 located between SE-24-107-16-W5M/NE-13-*

\_\_\_\_\_  
\_\_\_\_\_



*107-16-W5M and SW-19-107-15-W5M/NW-18-107-15-W5M, to allow for aggregate extraction.*

*The portion of road to be closed is approximately 1530 meters.*

*Road Closure Bylaws require the approval of the Minister of Transportation in order to proceed following public hearing.*

Reeve Knelsen asked if Council has any questions of the proposed Bylaw 1349-24 Land Use Bylaw Amendment.

*Councillor Wardley – Shown on the map, allows for river access but if you go to the east, do we actually have additional road allowance access on the other curve?*

*Director of Planning & Development -No.*

*Councillor Wardley - Does this eliminate the road access to the river?*

*Director of Planning & Development -This would close the road allowance but it would still be privately owned county land.*

*Councillor Wardley – So if it is our land, we can put a road to the river? If we don't have the road allowance to the river would that eliminate road access to the river?*

*Director of Planning & Development – I am unaware of why it would not be accessible.*

*Councillor Wardley – We should leave a setback on the river, can we leave a chunk depending on what the pit looks like now that we have future boat launch, marina, etc?*

*Director of Planning & Development – Yes, we can.*

*Director of Operations – Once aggregate has been extracted, we can reinstate the road allowance.*

*Councillor Peters – This is just a partial road closure.*

*Councillor Wardley – How easy is it to reinstate a road allowance near the river?*

*Director of Planning & Development – You can register a road plan through land titles.*

*Councillor Wardley – Can we keep at least 300 feet from the north side?*

*Reeve Knelsen – I am good with that at 300 feet.*

*Director of Planning and Development – This can be amended, please add it to the motion.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1349-24. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1349-24. There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1349-24 at 1:21 p.m.

**MOTION 24-10-696**

**MOVED** by Councillor Smith

That first reading be given to Bylaw 1349-24 being a Partial Road Closure Bylaw to close 1438 meters of Range Road 16-1 located between SE-24-107-16-W5M/NE-13-107-16-W5M and SW-19-107-15-W5M/NW-18-107-15-W5M, for aggregate extraction.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:24 p.m. and reconvened the meeting at 1:35 p.m.

**PLANNING & DEVELOPMENT:**

**14. c) Bylaw 1340-24 Partial Road Closure of a portion of the road located within 106 Street and 99 Avenue**

**MOTION 24-10-697**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1340-24 being a Partial Road Closure Bylaw to close a portion of the road located within

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106 Street and 99 Avenue within the Hamlet of La Crete, for the purpose of consolidation to the adjacent lot.

**CARRIED**

**MOTION 24-10-698** **MOVED** by Councillor Peters

That third reading be given to Bylaw 1340-24 being a Partial Road Closure Bylaw to close a portion of the road located within 106 Street and 99 Avenue within the Hamlet of La Crete, for the purpose of consolidation to the adjacent lot.

**CARRIED**

**MOTION 24-10-699** **MOVED** by Councillor Driedger

That Council donate the portion of the road closure at market value to the La Crete Municipal Nursing Association for consolidation into the adjacent lot.

**CARRIED**

**ADMINISTRATION:** **15. a) Municipal Ward Boundary Review**

**MOTION 24-10-700** **MOVED** by Councillor Wardley  
 Requires 2/3

That Council moves to support the creation of two municipalities, comprised of wards one through five and six through ten, this would create two growing municipalities that would be larger than most in landmass and above average in population and revenue, this would create governance structure and decision making that is closer to the people. That are sustainable long-term, would create another northern municipal voice, would allow for more northern priorities to be addressed and an additional northern partner with projects and grants, both new entities will strive to be long term positive northern advocates. This change will be completed in conjunction with robust community and citizen engagement and will take place during the next municipal term.

**DEFEATED**

**MOTION 24-10-701** **MOVED** by Councillor Peters  
 Requires 2/3

That Council draft a letter to Municipal Affairs that supports the amalgamation of Wards 9 and 10 because of variation of representation of population and the removal of the Specialized Municipality Status.

Councillor Cardinal requested a recorded vote.

In Favor	Opposed
Reeve Knelsen	Deputy Reeve Sarapuk
Councillor Braun	Councillor Cardinal
Councillor Driedger	Councillor Morris
Councillor Peters	Councillor Smith
Councillor Wiebe	Councillor Wardley

**DEFEATED**

**MOTION 24-10-702**

**MOVED** by Councillor Wardley

That Mackenzie County engage ISL Engineering to create a robust public engagement plan that includes all communities and areas, residents, ratepayers and urban municipal neighbours (Town of High Level and the Town of Rainbow Lake) to present and review the information surrounding the three (3) defeated motions of council (Motions 24-07-535, 24-10-700 and 24-10-701) and the recommendation for Municipal Affairs prepared by Transitional Solutions Inc. and bring it back to Council for approval.

**CARRIED**

Councillor Morris left the meeting at 2:29 p.m.

**ADMINISTRATION:**

**15. b) Rural Municipalities of Alberta (RMA) Minister Summaries (ADDITION)**

**MOTION 24-10-703**  
 Requires Unanimous

**MOVED** by Councillor Smith

That the Rural Municipalities of Alberta (RMA) Minister Summaries be received for information.

**CARRIED UNANIMOUSLY**

**COMMITTEE OF THE WHOLE ITEMS:**

**16. a) None**

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**COUNCIL  
COMMITTEE  
REPORTS:**

**17. a) Council Committee Reports (Verbal)**

Deputy Reeve Sarapuk left the meeting at 2:53 p.m.

**MOTION 24-10-704**

**MOVED** by Councillor Cardinal

That the Council Committee Reports (verbal) be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. b) Municipal Planning Commission Meeting Minutes**

**MOTION 24-10-705**

**MOVED** by Councillor Braun

That the approved Municipal Planning Commission meeting minutes of September 5, 2024, and September 16, 2024 and the unapproved Municipal Planning Commission meeting minutes of October 3, 2024 be received for information.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**18. a) Information/Correspondence**

**MOTION 24-10-706**

**MOVED** by Councillor Driedger

That Mackenzie County purchase a table for \$150 at the Rocky Lane Agricultural Society Fall Community Supper on October 19, 2024.

**CARRIED**

**MOTION 24-10-707**

**MOVED** by Councillor Smith

That the Information/Correspondence be received for information.

**CARRIED**

**NOTICE OF MOTION:**

**19. a) None**

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**NEXT MEETING  
DATES:**

**20. a) Next Meeting Dates**

Organizational Meeting  
October 22, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
October 23, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**21. a) Adjournment**

**MOTION 24-10-708**

**MOVED** by Councillor Smith

That the Council meeting be adjourned at 3:12 p.m.

**CARRIED**

These minutes will be presented for approval at the October 23, 2024 Regular Council Meeting.

\_\_\_\_\_  
Joshua Knelsen  
Reeve

\_\_\_\_\_  
Darrell Derksen  
Chief Administrative Officer

UNAPPROVED

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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Darrell Derksen, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION Minister of Energy and Minerals the Honourable Brian Jean (Zoom - 11:30 a.m.)</b>

**BACKGROUND / PROPOSAL:**

Ministerial meetings were requested for November 4-7, 2024 during the Rural Municipalities of Alberta Convention. Regrettably, Minister Jean will not be attending in person and will instead join us via Zoom.

The following topics will be discussed during this time:

- Access to Resources
- Opening up Crown Land for Lease Land Sales
- Existing Industrial Lease Transfer

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**Author:** \_\_\_\_\_ **Reviewed by:** \_\_\_\_\_ **CAO:** D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the discussion with the Honourable Brian Jean, Minister of Energy and Minerals be received for information.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: D. Derksen





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>Fort Vermilion Library Building</b>

**BACKGROUND / PROPOSAL:**

Mackenzie County assumed ownership of the Fort Vermilion Library building in December 2023.

Administration is in the process of acquiring an agreement with the Mackenzie County Library Board. (MCLB) and was also in the process of developing an agreement with Fort Vermilion Community Support Services (FCSS) for space within the same building.

FCSS have officially notified Mackenzie County that they will be moving out of the building and relocating to the Northern Lakes College site. Date is set for November 15<sup>th</sup>. 2024.

This will leave unoccupied space within the building.

Administration brought the matter in front of the Community Services Committee. The following motion was made.

**Motion CS-24-09-85**

That a recommendation be made to Council that Mackenzie County rent out space formally utilized by FCSS to a new tenant, ensuring that the MCLB is consulted on the new tenant.

**OPTIONS & BENEFITS:**

Option 1

Approve Community Services Committee recommendation.

Option 2

Utilize the space in a different manner.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

**COSTS & SOURCE OF FUNDING:**

FCSS – Lease Agreement - \$18,000/year

Possible rate could be set at \$2000- \$3000/month

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration proceed with renting out space formally used by the Fort Vermilion Community Support Services in the Fort Vermilion Library building located at 5103 River Road.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: D. Derksen

**Fort Vermilion Support Services**  
**5103 River Road Box 637**  
**Fort Vermilion, Alberta T0H 1N0**  
**Phone: (780) 927-4340**  
**Fax: (780) 927-3627**



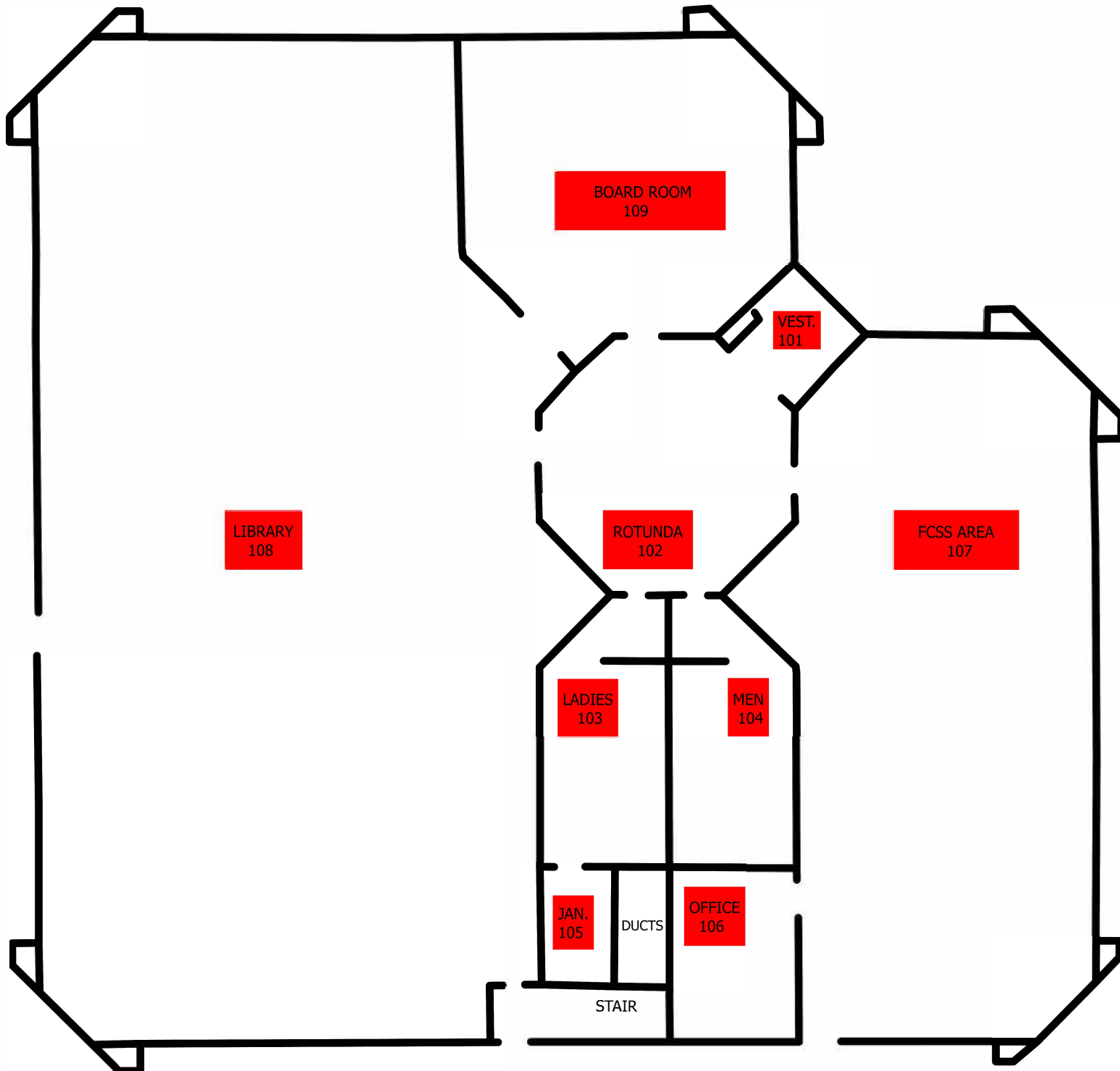
**Attention: Don Roberts**

**On behalf of the Fort Vermilion Support Service Board, I would like to give our official notice that we will be moving out of your building effective date of November 15<sup>th</sup>, 2024.**

Carla Paul  
Executive Director  
Coalition for Far Northwest Alberta Brighter Futures Society  
Head Start Programs in Fort Vermilion and La Crete  
Fort Vermilion Adult Learning program  
Fort Vermilion FVSS

**P.O. Box 789**  
**Fort Vermilion, AB T0H 1N0**  
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CAPC website: [www.capccpnalberta.com](http://www.capccpnalberta.com)  
CALP website: [www.calp.ca](http://www.calp.ca)





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Financial Reports – January – September 2024</b>

**BACKGROUND / PROPOSAL:**

The Finance Department provides financial reports to Council as per policy, which the January – June, 2024 reports are attached for review.

**OPTIONS & BENEFITS:**

Council shall receive the following reports quarterly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – September 30<sup>th</sup>, 2024)
- A report of funds invested in term deposits and other securities
  - (January – August 31<sup>st</sup>, 2024)
- Project progress reports including expenditures to budget until September 30<sup>th</sup>, 2024.
  - Reports will be presented in April, July, October and January.

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy FIN010 – Financial Reports

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the financial reports for January to September 2024 be received for information.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: D. Derksen

Mackenzie County  
Summary of All Units January - September 2024

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
100-Municipal Taxes	\$28,655,317	\$28,916,133	(\$260,816)
101-Lodge Requisition	\$486,502	\$492,029	(\$5,527)
102-School Requisition	\$6,728,698	\$6,737,338	(\$8,640)
103-Designated Ind. Property	\$74,951	\$76,589	(\$1,638)
124-Frontage	\$38,713	\$26,155	\$12,558
261-Ice Bridge	\$135,000	\$145,000	(\$10,000)
420-Sales of goods and services	\$1,083,116	\$990,575	\$92,541
421-Sale of water - metered	\$4,078,995	\$2,929,101	\$1,149,894
422-Sale of water - bulk	\$1,014,844	\$844,507	\$170,337
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$250,000	\$200,463	\$49,537
511-Penalties of AR and utilities	\$32,000	\$25,345	\$6,655
520-Licenses and permits	\$54,000	\$77,040	(\$23,040)
521-Offsite levy	\$20,000	\$42,968	(\$22,968)
522-Municipal reserve revenue	\$50,000	\$70,810	(\$20,810)
526-Safety code permits	\$350,000	\$234,267	\$115,733
525-Subdivision fees	\$125,000	\$72,391	\$52,609
530-Fines	\$15,000	\$6,591	\$8,409
531-Safety code fees	\$12,000	\$9,227	\$2,773
550-Interest revenue	\$1,350,000	\$1,170,138	\$179,862
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$201,660	\$161,733	\$39,927
597-Other revenue	\$25,000	\$20,002	\$4,998
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$1,270,577	\$794,428	\$476,149
909-Other Sources -Grants	\$534,337	\$75,295	\$459,042
930-Contribution from Operating Reserves	\$1,792,632		\$1,792,632
940-Contribution from Capital Reserves	\$1,111,745		\$1,111,745
<b>TOTAL REVENUE</b>	<b>\$49,585,587</b>	<b>\$44,240,611</b>	<b>\$5,344,976</b>
<b>Excluding Requisitions</b>	<b>\$42,295,436</b>	<b>\$36,934,655</b>	<b>\$5,360,781</b>

Mackenzie County  
Summary of All Units January - September 2024

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$7,632,984	\$4,769,488	\$2,863,496
132-Benefits	\$1,660,483	\$1,149,097	\$511,386
136-WCB contributions	\$87,632	\$48,516	\$39,116
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$43,200	\$33,183	\$10,017
151-Honoraria	\$728,415	\$415,726	\$312,689
211-Travel and subsistence	\$417,546	\$194,686	\$222,861
212-Promotional expense	\$72,000	\$22,414	\$49,586
214-Memberships & conference fees	\$164,433	\$109,300	\$55,133
215-Freight	\$122,450	\$64,592	\$57,858
216-Postage	\$52,000	\$38,424	\$13,576
217-Telephone	\$104,858	\$76,925	\$27,933
221-Advertising	\$99,775	\$70,961	\$28,814
223-Subscriptions and publications	\$13,020	\$9,283	\$3,737
231-Audit fee	\$120,000	\$108,000	\$12,000
232-Legal fee	\$285,000	\$198,946	\$86,054
233-Engineering consulting	\$227,000	\$106,872	\$120,128
235-Professional fee	\$239,700	\$224,145	\$15,555
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$90,445	\$25,036	\$65,409
242-Computer programming	\$376,653	\$239,973	\$136,680
243-Waste Management	\$462,864	\$356,761	\$106,103
251-Repair & maintenance - bridges	\$159,500	\$16,387	\$143,113
252-Repair & maintenance - buildings	\$176,140	\$122,114	\$54,026
253-Repair & maintenance - equipment	\$429,370	\$272,329	\$157,041
255-Repair & maintenance - vehicles	\$117,300	\$45,720	\$71,580
258-Contracted Services	\$723,213	\$520,454	\$202,760
259-Repair & maintenance - structural	\$1,869,100	\$1,066,534	\$802,566
260-Roadside Mowing & Spraying	\$468,444	\$297,044	\$171,400
261-Ice bridge construction	\$127,000	\$129,204	(\$2,204)
262-Rental - building and land	\$70,400	\$48,973	\$21,428
263-Rental - vehicle and equipment	\$50,288	\$42,095	\$8,193
266-Communications	\$169,937	\$102,149	\$67,788
271-Licenses and permits	\$25,200	\$9,557	\$15,643
274-Insurance	\$641,892	\$492,921	\$148,971
342-Assessor fees	\$237,000	\$104,027	\$132,973
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,257,234	\$806,160	\$451,074
515-Lab Testing	\$55,500	\$33,949	\$21,551
521-Fuel and oil	\$1,125,687	\$629,336	\$496,351
531-Chemicals and salt	\$445,300	\$344,800	\$100,500
530-Oil Dust Control	\$100,000	\$107,013	(\$7,013)
532-Calcium Dust Control	\$193,000	\$69,123	\$123,877
533-Grader blades	\$150,000	\$13,841	\$136,159
534-Gravel (apply; supply and apply)	\$2,548,000	\$1,757,889	\$790,111
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)		(\$612,489)
543-Natural gas	\$182,564	\$83,751	\$98,813
544-Electrical power	\$797,533	\$508,355	\$289,178
550-Carbon Tax	\$240,000	\$159,846	\$80,154
710-Grants to local governments	\$2,250,000	\$2,250,000	\$0
735-Grants to other organizations	\$2,505,221	\$2,223,181	\$282,040
747-School requisition	\$6,728,698	\$2,730,005	\$3,998,693
750-Lodge requisition	\$486,502	\$486,502	\$0
760-Designated Ind. Property	\$74,951	\$74,951	\$0
763/764-Contributed to Reserve	\$5,347,805		\$5,347,805
810-Interest and service charges	\$22,360	\$22,285	\$75
831-Interest - long term debt	\$368,759	\$145,505	\$223,254
832-Principle - Long term debt	\$1,318,015	\$651,917	\$666,098
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,855,000	\$98,548	\$1,756,452



Mackenzie County  
Summary of All Units January - September 2024

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
Non-TCA projects	\$2,641,138	\$891,252	\$1,749,886
DRP Expenses		\$4,960	(\$4,960)
<b>TOTAL EXPENSES</b>	<b>\$49,585,587</b>	<b>\$25,882,628</b>	<b>\$23,702,959</b>
<b>Excluding Requisitions</b>	<b>\$42,295,436</b>	<b>\$22,591,170</b>	<b>\$19,704,266</b>
995-Amortization of TCA	\$10,155,386		\$10,155,386

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
<hr/>			
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<b>OPERATING EXPENSES</b>			
132-Benefits	\$100,359	\$68,299	\$32,060
136-WCB contributions	\$6,041	\$3,677	\$2,364
151-Honoraria	\$625,915	\$349,324	\$276,591
211-Travel and subsistence	\$281,473	\$136,520	\$144,953
214-Memberships & conference fees	\$84,400	\$68,598	\$15,802
217-Telephone	\$7,700	\$4,819	\$2,881
221-Advertising	\$1,000		\$1,000
235-Professional fee	\$8,000		\$8,000
239-Training and education	\$2,800	\$690	\$2,110
266-Communications	\$15,615	\$9,729	\$5,886
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$9,700	\$7,584	\$2,116
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$1,148,197</b>	<b>\$651,068</b>	<b>\$497,129</b>
<b>Excluding Requisitions</b>	<b>\$1,148,197</b>	<b>\$651,068</b>	<b>\$497,129</b>
<hr/>			
TOTAL EXPENSES	\$1,148,197	\$651,068	\$497,129
EXCESS (DEFICIENCY)	(\$1,148,197)	(\$651,068)	(\$497,129)

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$39,500	\$39,573	(\$73)
510-Penalties on taxes	\$250,000	\$200,463	\$49,537
511-Penalties of AR and utilities	\$20,000	\$9,319	\$10,681
550-Interest revenue	\$1,350,000	\$1,170,138	\$179,862
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$68,400	\$50,097	\$18,303
597-Other revenue	\$25,000	\$19,277	\$5,723
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$409,000	\$141,565	\$267,435
890-Gain (Loss) Penny Rounding		(\$4)	\$4
909-Other Sources -Grants	\$451,538	\$6,276	\$445,262
930-Contribution from Operating Reserves	\$865,596		\$865,596
<b>TOTAL REVENUE</b>	<b>\$3,564,534</b>	<b>\$1,759,194</b>	<b>\$1,805,340</b>
<b>Excluding Requisitions</b>	<b>\$3,564,534</b>	<b>\$1,759,194</b>	<b>\$1,805,340</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$2,090,250	\$1,330,545	\$759,705
132-Benefits	\$438,110	\$292,399	\$145,711
136-WCB contributions	\$20,367	\$11,703	\$8,664
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$14,400	\$19,772	(\$5,372)
211-Travel and subsistence	\$44,968	\$21,397	\$23,571
212-Promotional expense	\$27,000	\$7,076	\$19,924
214-Memberships & conference fees	\$33,838	\$15,485	\$18,353
215-Freight	\$9,500	\$4,597	\$4,903
216-Postage	\$24,600	\$24,710	(\$110)
217-Telephone	\$45,030	\$36,691	\$8,339
221-Advertising	\$68,500	\$60,896	\$7,604
223-Subscriptions and publications	\$6,020	\$4,341	\$1,679
231-Audit fee	\$120,000	\$108,000	\$12,000
232-Legal fee	\$275,000	\$192,783	\$82,217
233-Engineering consulting	\$10,000	\$7,458	\$2,542
235-Professional fee	\$85,000	\$90,137	(\$5,137)
239-Training and education	\$11,315	\$3,558	\$7,758
242-Computer programming	\$272,993	\$155,913	\$117,080
243-Waste Management	\$8,800	\$8,072	\$728
252-Repair & maintenance - buildings	\$61,700	\$36,757	\$24,943
253-Repair & maintenance - equipment	\$12,120	\$2,919	\$9,201
255-Repair & maintenance - vehicles	\$8,000	\$2,852	\$5,148
258-Contracted Services	\$40,000	\$20,467	\$19,533
259-Repair & maintenance - structural		\$407	(\$407)
263-Rental - vehicle and equipment	\$9,388	\$6,678	\$2,710
266-Communications	\$51,880	\$38,602	\$13,278
271-Licenses and permits	\$100		\$100
274-Insurance	\$107,899	\$82,478	\$25,421
342-Assessor fees	\$237,000	\$104,027	\$132,973
511-Goods and supplies	\$103,750	\$65,260	\$38,490
521-Fuel and oil	\$33,948	\$23,355	\$10,593
543-Natural gas	\$28,207	\$20,264	\$7,943
544-Electrical power	\$98,059	\$64,807	\$33,252
710-Grants to local governments	\$2,250,000	\$2,250,000	\$0
763/764-Contributed to Reserve	\$135,000		\$135,000
810-Interest and service charges	\$21,000	\$21,362	(\$362)
831-Interest - long term debt	\$66,608	\$14,051	\$52,557
832-Principle - Long term debt	\$103,309	\$50,995	\$52,314
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,850,000	\$98,548	\$1,751,452
Non-TCA projects	\$1,510,504	\$447,990	\$1,062,514

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
DRP Expenses		\$4,590	(\$4,960)
<b>TOTAL EXPENSES</b>	<b>\$10,349,163</b>	<b>\$5,751,940</b>	<b>\$4,596,853</b>
<b>Excluding Requisitions</b>	<b>\$10,349,163</b>	<b>\$5,751,940</b>	<b>\$4,596,853</b>
995-Amortization of TCA	\$321,824		\$321,824
TOTAL EXPENSES	\$10,670,987	\$5,751,940	\$4,918,677
EXCESS (DEFICIENCY)	(\$7,106,453)	(\$3,992,746)	(\$3,113,337)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$156,000	\$256,916	(\$100,916)
909-Other Sources -Grants	\$13,030		\$13,030
930-Contribution from Operating Reserves	\$23,000		\$23,000
<b>TOTAL REVENUE</b>	<b>\$192,030</b>	<b>\$256,916</b>	<b>(\$64,886)</b>
<b>Excluding Requisitions</b>	<b>\$192,030</b>	<b>\$256,916</b>	<b>(\$64,886)</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$46,694	\$26,383	\$20,311
132-Benefits	\$8,327	\$6,829	\$1,498
136-WCB contributions	\$523	\$274	\$249
151-Honoraria	\$102,500	\$66,402	\$36,098
211-Travel and subsistence	\$11,800	\$9,058	\$2,742
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$100	\$3,530
215-Freight	\$3,000	\$457	\$2,543
217-Telephone	\$11,240	\$10,057	\$1,183
221-Advertising	\$2,000		\$2,000
239-Training and education	\$36,180	\$25	\$36,155
252-Repair & maintenance - buildings	\$11,500	\$16,436	(\$4,936)
253-Repair & maintenance - equipment	\$42,000	\$8,459	\$33,541
255-Repair & maintenance - vehicles	\$12,000	\$1,033	\$10,967
258-Contracted Services	\$8,500		\$8,500
259-Repair & maintenance - structural	\$1,500		\$1,500
263-Rental - vehicle and equipment	\$27,000	\$34,365	(\$7,365)
266-Communications	\$76,512	\$40,369	\$36,143
271-Licenses and permits	\$4,000		\$4,000
274-Insurance	\$48,388	\$39,807	\$8,581
511-Goods and supplies	\$129,484	\$41,871	\$87,613
521-Fuel and oil	\$30,932	\$13,991	\$16,941
543-Natural gas	\$19,664	\$8,098	\$11,566
544-Electrical power	\$18,773	\$12,133	\$6,640
763/764-Contributed to Reserve	\$100,000		\$100,000
Non-TCA projects	\$23,000	\$22,990	\$10
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$782,147</b>	<b>\$359,137</b>	<b>\$423,010</b>
<b>Excluding Requisitions</b>	<b>\$782,147</b>	<b>\$359,137</b>	<b>\$423,010</b>
995-Amortization of TCA	\$212,639		\$212,639
TOTAL EXPENSES	\$994,786	\$359,137	\$635,649
EXCESS (DEFICIENCY)	(\$802,756)	(\$102,221)	(\$700,535)

Mackenzie County  
25-Ambulance/Municipal Emergency

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
560-Rental and lease revenue	\$40,500	\$33,750	\$6,750
<b>TOTAL REVENUE</b>	<b>\$40,500</b>	<b>\$33,750</b>	<b>\$6,750</b>
<b>Excluding Requisitions</b>	<b>\$40,500</b>	<b>\$33,750</b>	<b>\$6,750</b>
<b>OPERATING EXPENSES</b>			
252-Repair & maintenance - buildings	\$7,000	\$2,126	\$4,874
274-Insurance	\$3,000	\$2,879	\$121
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$10,000</b>	<b>\$5,005</b>	<b>\$4,995</b>
<b>Excluding Requisitions</b>	<b>\$10,000</b>	<b>\$5,005</b>	<b>\$4,995</b>
995-Amortization of TCA	\$12,328		\$12,328
TOTAL EXPENSES	\$22,328	\$5,005	\$17,323
EXCESS (DEFICIENCY)	\$18,172	\$28,745	(\$10,573)

Mackenzie County  
26-Enforcement Services

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
530-Fines	\$15,000	\$6,591	\$8,409
560-Rental and lease revenue	\$13,827	\$23,903	(\$10,076)
<b>TOTAL REVENUE</b>	<b>\$28,827</b>	<b>\$30,493</b>	<b>(\$1,666)</b>
<b>Excluding Requisitions</b>	<b>\$28,827</b>	<b>\$30,493</b>	<b>(\$1,666)</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$15,565	\$8,794	\$6,771
132-Benefits	\$2,776	\$1,940	\$836
136-WCB contributions	\$174	\$91	\$83
211-Travel and subsistence	\$2,000	\$902	\$1,098
217-Telephone		\$40	(\$40)
221-Advertising	\$2,000		\$2,000
223-Subscriptions and publications	\$3,500	\$2,894	\$606
235-Professional fee	\$2,000	\$320	\$1,680
236-Police Funding Model	\$851,567	\$177,723	\$673,844
239-Training and education	\$8,000	\$2,880	\$5,120
252-Repair & maintenance - buildings	\$12,050	\$5,618	\$6,432
258-Contracted Services	\$10,000	\$8,902	\$1,098
266-Communications	\$500		\$500
274-Insurance	\$6,625	\$4,624	\$2,001
511-Goods and supplies	\$1,000	\$644	\$356
521-Fuel and oil	\$2,416	\$127	\$2,289
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$920,173</b>	<b>\$215,499</b>	<b>\$704,674</b>
<b>Excluding Requisitions</b>	<b>\$920,173</b>	<b>\$215,499</b>	<b>\$704,674</b>
995-Amortization of TCA	\$6,404		\$6,404
TOTAL EXPENSES	\$926,577	\$215,499	\$711,078
EXCESS (DEFICIENCY)	(\$897,750)	(\$185,005)	(\$712,745)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
124-Frontage	\$30,872	\$18,315	\$12,557
261-Ice Bridge	\$135,000	\$145,000	(\$10,000)
420-Sales of goods and services	\$257,036	\$172,746	\$84,290
520-Licenses and permits	\$4,000	\$2,875	\$1,125
840-Provincial grants	\$242,524	\$242,524	\$0
930-Contribution from Operating Reserves	\$370,000		\$370,000
940-Contribution from Capital Reserves	\$1,034,000		\$1,034,000
<b>TOTAL REVENUE</b>	<b>\$2,073,432</b>	<b>\$581,461</b>	<b>\$1,491,971</b>
<b>Excluding Requisitions</b>	<b>\$2,073,432</b>	<b>\$581,461</b>	<b>\$1,491,971</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$3,224,345	\$2,016,743	\$1,207,602
132-Benefits	\$665,050	\$461,030	\$204,020
136-WCB contributions	\$35,098	\$18,941	\$16,157
150-Isolation cost	\$14,400	\$5,656	\$8,744
211-Travel and subsistence	\$23,430	\$10,593	\$12,837
214-Memberships & conference fees	\$11,250	\$2,240	\$9,010
215-Freight	\$18,500	\$7,020	\$11,480
217-Telephone	\$19,908	\$10,597	\$9,311
221-Advertising	\$4,000		\$4,000
223-Subscriptions and publications	\$3,200	\$1,848	\$1,352
233-Engineering consulting	\$90,000	\$55,797	\$34,203
235-Professional fee	\$10,000		\$10,000
239-Training and education	\$12,750	\$14,688	(\$1,938)
251-Repair & maintenance - bridges	\$159,500	\$16,387	\$143,113
252-Repair & maintenance - buildings	\$28,190	\$34,839	(\$6,649)
253-Repair & maintenance - equipment	\$206,000	\$150,504	\$55,496
255-Repair & maintenance - vehicles	\$60,000	\$23,949	\$36,051
258-Contracted Services	\$189,861	\$105,155	\$84,706
259-Repair & maintenance - structural	\$1,201,050	\$549,581	\$651,469
261-Ice bridge construction	\$127,000	\$129,204	(\$2,204)
262-Rental - building and land	\$7,200	\$2,250	\$4,950
263-Rental - vehicle and equipment		\$228	(\$228)
266-Communications	\$15,500	\$7,944	\$7,556
271-Licenses and permits	\$3,225	\$76	\$3,149
274-Insurance	\$194,220	\$146,154	\$48,066
511-Goods and supplies	\$557,600	\$397,540	\$160,060
521-Fuel and oil	\$936,322	\$429,863	\$506,459
531-Chemicals and salt	\$145,000	\$121,822	\$23,178
530-Oil Dust Control	\$100,000	\$107,013	(\$7,013)
532-Calcium Dust Control	\$193,000	\$69,123	\$123,877
533-Grader blades	\$150,000	\$13,841	\$136,159
534-Gravel (apply; supply and apply)	\$2,548,000	\$1,757,889	\$790,111
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)		(\$612,489)
543-Natural gas	\$18,369	\$7,853	\$10,516
544-Electrical power	\$327,851	\$202,696	\$125,155
550-Carbon Tax	\$240,000	\$159,846	\$80,154
763/764-Contributed to Reserve	\$2,658,456		\$2,658,456
831-Interest - long term debt	\$289,504	\$125,235	\$164,269
832-Principle - Long term debt	\$970,253	\$481,556	\$488,697
Non-TCA projects	\$184,000	\$137,510	\$46,490
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$15,399,543</b>	<b>\$7,863,115</b>	<b>\$7,536,428</b>
<b>Excluding Requisitions</b>	<b>\$15,399,543</b>	<b>\$7,863,115</b>	<b>\$7,536,428</b>
995-Amortization of TCA	\$6,401,883		\$6,401,883



	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
TOTAL EXPENSES	\$21,801,426	\$7,863,115	\$13,938,311
EXCESS (DEFICIENCY)	(\$19,727,994)	(\$7,281,654)	(\$12,446,340)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$32,500	\$25,159	\$7,341
560-Rental and lease revenue	\$44,630	\$19,372	\$25,259
930-Contribution from Operating Reserves	\$11,799		\$11,799
<b>TOTAL REVENUE</b>	<b>\$88,929</b>	<b>\$44,531</b>	<b>\$44,398</b>
<b>Excluding Requisitions</b>	<b>\$88,929</b>	<b>\$44,531</b>	<b>\$44,398</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$36,201		\$36,201
132-Benefits	\$7,119		\$7,119
136-WCB contributions	\$405	\$213	\$192
211-Travel and subsistence	\$1,300	\$1,146	\$154
214-Memberships & conference fees	\$3,000	\$3,682	(\$682)
215-Freight	\$500		\$500
223-Subscriptions and publications	\$300	\$200	\$100
235-Professional fee	\$38,000	\$17,624	\$20,376
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$5,000	\$858	\$4,142
253-Repair & maintenance - equipment	\$30,000	\$9,957	\$20,043
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$25,200	\$21,932	\$3,268
262-Rental - building and land	\$60,000	\$45,000	\$15,000
266-Communications	\$2,720	\$511	\$2,209
271-Licenses and permits	\$725		\$725
274-Insurance	\$7,316	\$5,582	\$1,734
511-Goods and supplies	\$1,000	\$545	\$455
521-Fuel and oil	\$1,125	\$1,042	\$83
531-Chemicals and salt	\$34,000	\$8,149	\$25,851
543-Natural gas	\$15,818	\$4,291	\$11,527
544-Electrical power	\$35,934	\$26,746	\$9,188
Non-TCA projects	\$11,799	\$5,858	\$5,941
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$323,962</b>	<b>\$153,337</b>	<b>\$170,625</b>
<b>Excluding Requisitions</b>	<b>\$323,962</b>	<b>\$153,337</b>	<b>\$170,625</b>
995-Amortization of TCA	\$204,016		\$204,016
TOTAL EXPENSES	\$527,978	\$153,337	\$374,641
EXCESS (DEFICIENCY)	(\$439,049)	(\$108,806)	(\$330,243)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
124-Frontage	\$2,540	\$2,540	\$0
420-Sales of goods and services	\$69,000	\$52,103	\$16,897
421-Sale of water - metered	\$2,875,382	\$1,995,767	\$879,615
422-Sale of water - bulk	\$1,006,744	\$834,482	\$172,262
511-Penalties of AR and utilities	\$12,000	\$16,026	(\$4,026)
521-Offsite levy	\$20,000	\$42,968	(\$22,968)
597-Other revenue		\$725	(\$725)
930-Contribution from Operating Reserves	\$147,936		\$147,936
940-Contribution from Capital Reserves	\$51,245		\$51,245
<b>TOTAL REVENUE</b>	<b>\$4,184,847</b>	<b>\$2,944,611</b>	<b>\$1,240,236</b>
<b>Excluding Requisitions</b>	<b>\$4,184,847</b>	<b>\$2,944,611</b>	<b>\$1,240,236</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$699,154	\$405,352	\$293,802
132-Benefits	\$128,728	\$83,387	\$45,341
136-WCB contributions	\$7,927	\$4,107	\$3,820
150-Isolation cost	\$8,640	\$4,652	\$3,988
211-Travel and subsistence	\$39,600	\$11,050	\$28,550
214-Memberships & conference fees	\$3,020	\$996	\$2,024
215-Freight	\$84,100	\$49,911	\$34,189
216-Postage	\$21,500	\$10,750	\$10,750
217-Telephone	\$18,000	\$11,301	\$6,699
221-Advertising	\$500		\$500
233-Engineering consulting	\$51,000	\$8,125	\$42,875
239-Training and education	\$10,000	\$2,426	\$7,574
242-Computer programming	\$20,320	\$13,665	\$6,656
252-Repair & maintenance - buildings	\$25,050	\$19,411	\$5,639
253-Repair & maintenance - equipment	\$88,900	\$85,099	\$3,801
255-Repair & maintenance - vehicles	\$14,000	\$13,676	\$324
258-Contracted Services	\$29,400	\$25,382	\$4,018
259-Repair & maintenance - structural	\$89,100	\$89,726	(\$626)
262-Rental - building and land	\$3,200	\$1,723	\$1,478
263-Rental - vehicle and equipment	\$1,500	\$373	\$1,127
266-Communications	\$3,150	\$1,242	\$1,908
271-Licenses and permits	\$950	\$65	\$885
274-Insurance	\$124,943	\$111,992	\$12,951
511-Goods and supplies	\$328,400	\$236,401	\$91,999
515-Lab Testing	\$50,000	\$33,180	\$16,820
521-Fuel and oil	\$71,224	\$24,839	\$46,385
531-Chemicals and salt	\$140,300	\$93,454	\$46,846
543-Natural gas	\$94,582	\$38,702	\$55,880
544-Electrical power	\$266,418	\$174,273	\$92,145
763/764-Contributed to Reserve	\$1,330,227		\$1,330,227
831-Interest - long term debt	\$6,860	\$3,969	\$2,891
832-Principle - Long term debt	\$219,973	\$107,256	\$112,717
921-Bad Debt/922-Tax Cancellation/Writeoff	\$5,000		\$5,000
Non-TCA projects	\$199,181	\$49,568	\$149,613
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$4,184,847</b>	<b>\$1,716,052</b>	<b>\$2,468,795</b>
<b>Excluding Requisitions</b>	<b>\$4,184,847</b>	<b>\$1,716,052</b>	<b>\$2,468,795</b>
995-Amortization of TCA	\$1,446,068		\$1,446,068
<b>TOTAL EXPENSES</b>	<b>\$5,630,915</b>	<b>\$1,716,052</b>	<b>\$3,914,863</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$1,446,068)</b>	<b>\$1,228,558</b>	<b>(\$2,674,626)</b>

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
124-Frontage	\$5,301	\$5,301	\$0
420-Sales of goods and services	\$0	\$600	(\$600)
421-Sale of water - metered	\$1,203,613	\$933,334	\$270,279
422-Sale of water - bulk	\$8,100	\$10,025	(\$1,925)
<b>TOTAL REVENUE</b>	<b>\$1,217,014</b>	<b>\$949,259</b>	<b>\$267,755</b>
<b>Excluding Requisitions</b>	<b>\$1,217,014</b>	<b>\$949,259</b>	<b>\$267,755</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$408,638	\$245,785	\$162,853
132-Benefits	\$81,174	\$55,281	\$25,893
136-WCB contributions	\$4,641	\$2,400	\$2,241
150-Isolation cost	\$5,760	\$3,102	\$2,658
215-Freight	\$4,250	\$1,175	\$3,075
233-Engineering consulting	\$6,000	\$450	\$5,550
252-Repair & maintenance - buildings	\$1,750		\$1,750
253-Repair & maintenance - equipment	\$13,600	\$4,709	\$8,891
259-Repair & maintenance - structural	\$159,350	\$92,498	\$66,853
263-Rental - vehicle and equipment	\$3,000		\$3,000
274-Insurance	\$12,904	\$9,060	\$3,844
511-Goods and supplies	\$10,500	\$63	\$10,438
515-Lab Testing	\$5,500	\$769	\$4,731
531-Chemicals and salt	\$36,000	\$31,608	\$4,393
543-Natural gas	\$5,164	\$3,903	\$1,261
544-Electrical power	\$34,394	\$15,625	\$18,769
763/764-Contributed to Reserve	\$394,122		\$394,122
831-Interest - long term debt	\$5,787	\$2,250	\$3,537
832-Principle - Long term debt	\$24,480	\$12,109	\$12,371
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$1,217,014</b>	<b>\$480,786</b>	<b>\$736,228</b>
<b>Excluding Requisitions</b>	<b>\$1,217,014</b>	<b>\$480,786</b>	<b>\$736,228</b>
995-Amortization of TCA	\$698,464		\$698,464
TOTAL EXPENSES	\$1,915,478	\$480,786	\$1,434,692
EXCESS (DEFICIENCY)	(\$698,464)	\$468,474	(\$1,166,938)

Mackenzie County  
43-Solid Waste Disposal

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$439,520	\$331,818	\$107,702
<b>TOTAL REVENUE</b>	<b>\$439,520</b>	<b>\$331,818</b>	<b>\$107,702</b>
<b>Excluding Requisitions</b>	<b>\$439,520</b>	<b>\$331,818</b>	<b>\$107,702</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$60,064	\$25,341	\$34,723
132-Benefits	\$11,271	\$5,819	\$5,452
136-WCB contributions	\$673	\$353	\$320
221-Advertising	\$2,000		\$2,000
243-Waste Management	\$454,064	\$348,689	\$105,375
252-Repair & maintenance - buildings	\$5,400	\$1,470	\$3,930
253-Repair & maintenance - equipment	\$12,750	\$262	\$12,488
258-Contracted Services	\$137,752	\$92,337	\$45,415
259-Repair & maintenance - structural	\$27,100	\$1,063	\$26,038
271-Licenses and permits	\$200		\$200
274-Insurance	\$5,663	\$5,269	\$394
511-Goods and supplies	\$2,100	\$378	\$1,722
521-Fuel and oil	\$13,985	\$2,654	\$11,331
544-Electrical power	\$13,919	\$10,826	\$3,093
810-Interest and service charges	\$1,360	\$923	\$437
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$748,301</b>	<b>\$495,384</b>	<b>\$252,917</b>
<b>Excluding Requisitions</b>	<b>\$748,301</b>	<b>\$495,384</b>	<b>\$252,917</b>
995-Amortization of TCA	\$16,359		\$16,359
TOTAL EXPENSES	\$764,660	\$495,384	\$269,276
EXCESS (DEFICIENCY)	(\$325,140)	(\$163,566)	(\$161,574)

Mackenzie County  
51-Family Community Services

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
<b>OPERATING REVENUES</b>			
840-Provincial grants	\$312,123	\$234,092	\$78,031
<b>TOTAL REVENUE</b>	<b>\$312,123</b>	<b>\$234,092</b>	<b>\$78,031</b>
<b>Excluding Requisitions</b>	<b>\$312,123</b>	<b>\$234,092</b>	<b>\$78,031</b>
<b>OPERATING EXPENSES</b>			
274-Insurance	\$48	\$345	(\$297)
735-Grants to other organizations	\$845,504	\$764,239	\$81,265
763/764-Contributed to Reserve	\$20,000		\$20,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$865,552</b>	<b>\$764,583</b>	<b>\$100,969</b>
<b>Excluding Requisitions</b>	<b>\$865,552</b>	<b>\$764,583</b>	<b>\$100,969</b>
TOTAL EXPENSES	\$865,552	\$764,583	\$100,969
EXCESS (DEFICIENCY)	(\$553,429)	(\$530,491)	(\$22,938)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$23,000	\$38,393	(\$15,393)
424-Sale of land	\$10,000		\$10,000
520-Licenses and permits	\$50,000	\$74,165	(\$24,165)
522-Municipal reserve revenue	\$50,000	\$70,810	(\$20,810)
526-Safety code permits	\$350,000	\$234,267	\$115,733
525-Subdivision fees	\$125,000	\$72,391	\$52,609
531-Safety code fees	\$12,000	\$9,227	\$2,773
840-Provincial grants	\$43,550		\$43,550
930-Contribution from Operating Reserves	\$337,787		\$337,787
<b>TOTAL REVENUE</b>	<b>\$1,001,337</b>	<b>\$499,253</b>	<b>\$502,084</b>
<b>Excluding Requisitions</b>	<b>\$1,001,337</b>	<b>\$499,253</b>	<b>\$502,084</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$653,233	\$441,762	\$211,471
132-Benefits	\$149,336	\$116,549	\$32,787
136-WCB contributions	\$7,316	\$3,837	\$3,479
211-Travel and subsistence	\$6,000	\$1,276	\$4,724
214-Memberships & conference fees	\$4,500	\$3,054	\$1,446
215-Freight	\$1,500	\$1,163	\$337
216-Postage	\$5,900	\$2,964	\$2,936
217-Telephone	\$960	\$679	\$281
221-Advertising	\$4,500	\$1,071	\$3,429
232-Legal fee	\$10,000	\$2,466	\$7,534
233-Engineering consulting	\$30,000	\$33,792	(\$3,792)
235-Professional fee	\$25,000	\$41,543	(\$16,543)
239-Training and education	\$5,150		\$5,150
242-Computer programming	\$74,340	\$61,823	\$12,517
258-Contracted Services	\$210,000	\$198,037	\$11,963
263-Rental - vehicle and equipment	\$5,400	\$450	\$4,950
266-Communications		\$840	(\$840)
271-Licenses and permits	\$12,000	\$9,016	\$2,984
274-Insurance	\$5,395	\$3,403	\$1,992
511-Goods and supplies	\$20,500	\$23,566	(\$3,066)
521-Fuel and oil	\$9,022	\$1,312	\$7,710
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$431,337	\$140,097	\$291,240
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$1,721,389</b>	<b>\$1,088,700</b>	<b>\$632,689</b>
<b>Excluding Requisitions</b>	<b>\$1,721,389</b>	<b>\$1,088,700</b>	<b>\$632,689</b>
995-Amortization of TCA	\$18,565		\$18,565
TOTAL EXPENSES	\$1,739,954	\$1,088,700	\$651,254
EXCESS (DEFICIENCY)	(\$738,617)	(\$589,447)	(\$149,170)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$9,000	\$9,843	(\$843)
560-Rental and lease revenue	\$34,303	\$34,612	(\$309)
840-Provincial grants	\$263,380	\$176,247	\$87,133
909-Other Sources -Grants	\$64,769	\$69,019	(\$4,250)
930-Contribution from Operating Reserves	\$36,514		\$36,514
<b>TOTAL REVENUE</b>	<b>\$407,966</b>	<b>\$289,720</b>	<b>\$118,246</b>
<b>Excluding Requisitions</b>	<b>\$407,966</b>	<b>\$289,720</b>	<b>\$118,246</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$284,482	\$188,906	\$95,576
132-Benefits	\$51,827	\$39,852	\$11,975
136-WCB contributions	\$3,186	\$1,671	\$1,515
211-Travel and subsistence	\$5,575	\$2,078	\$3,497
212-Promotional expense	\$2,000	\$1,738	\$262
214-Memberships & conference fees	\$1,575	\$770	\$805
217-Telephone	\$1,020	\$1,539	(\$519)
221-Advertising	\$2,500	\$130	\$2,370
233-Engineering consulting	\$20,000	\$1,250	\$18,750
235-Professional fee	\$71,600	\$74,521	(\$2,921)
239-Training and education	\$1,050	\$770	\$280
242-Computer programming	\$9,000	\$8,571	\$429
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$5,000	\$43	\$4,957
255-Repair & maintenance - vehicles	\$8,000	\$2,143	\$5,857
259-Repair & maintenance - structural	\$276,500	\$253,995	\$22,505
260-Roadside Mowing & Spraying	\$468,444	\$297,044	\$171,400
263-Rental - vehicle and equipment	\$4,000		\$4,000
274-Insurance	\$18,855	\$11,036	\$7,819
511-Goods and supplies	\$59,900	\$20,733	\$39,167
521-Fuel and oil	\$24,223	\$6,116	\$18,107
531-Chemicals and salt	\$90,000	\$89,768	\$232
735-Grants to other organizations	\$145,000	\$150,301	(\$5,301)
763/764-Contributed to Reserve	\$500,000		\$500,000
Non-TCA projects	\$188,416	\$49,838	\$138,578
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$2,242,653</b>	<b>\$1,202,813</b>	<b>\$1,039,840</b>
<b>Excluding Requisitions</b>	<b>\$2,242,653</b>	<b>\$1,202,813</b>	<b>\$1,039,840</b>
995-Amortization of TCA	\$39,446		\$39,446
TOTAL EXPENSES	\$2,282,099	\$1,202,813	\$1,079,286
EXCESS (DEFICIENCY)	(\$1,874,133)	(\$913,093)	(\$961,040)



Mackenzie County  
71-Recreation Department

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
909-Other Sources -Grants	\$5,000		\$5,000
940-Contribution from Capital Reserves	\$6,500		\$6,500
<b>TOTAL REVENUE</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$11,500</b>
<b>Excluding Requisitions</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$11,500</b>
<b>OPERATING EXPENSES</b>			
274-Insurance	\$93,835	\$62,068	\$31,767
735-Grants to other organizations	\$1,255,275	\$1,056,256	\$199,019
763/764-Contributed to Reserve	\$110,000		\$110,000
Non-TCA projects	\$52,901	\$26,779	\$26,122
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$1,512,011</b>	<b>\$1,145,104</b>	<b>\$366,907</b>
<b>Excluding Requisitions</b>	<b>\$1,512,011</b>	<b>\$1,145,104</b>	<b>\$366,907</b>
995-Amortization of TCA	\$655,958		\$655,958
TOTAL EXPENSES	\$2,167,969	\$1,145,104	\$1,022,865
EXCESS (DEFICIENCY)	(\$2,156,469)	(\$1,145,104)	(\$1,011,365)

	<b>2024 Budget</b>	<b>2024 Actual Total</b>	<b>\$ Variance (Remaining)</b>
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$57,560	\$63,424	(\$5,864)
<b>TOTAL REVENUE</b>	<b>\$57,560</b>	<b>\$63,424</b>	<b>(\$5,864)</b>
<b>Excluding Requisitions</b>	<b>\$57,560</b>	<b>\$63,424</b>	<b>(\$5,864)</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$114,358	\$79,876	\$34,482
132-Benefits	\$16,406	\$17,712	(\$1,306)
136-WCB contributions	\$1,281	\$672	\$609
211-Travel and subsistence	\$1,400	\$666	\$734
214-Memberships & conference fees	\$1,720		\$1,720
215-Freight	\$1,100	\$269	\$831
217-Telephone	\$1,000	\$1,203	(\$203)
221-Advertising	\$2,000	\$89	\$1,911
233-Engineering consulting	\$20,000		\$20,000
235-Professional fee	\$100		\$100
252-Repair & maintenance - buildings	\$8,000	\$282	\$7,718
253-Repair & maintenance - equipment	\$19,000	\$10,378	\$8,622
255-Repair & maintenance - vehicles	\$12,000	\$2,067	\$9,933
258-Contracted Services	\$97,700	\$70,173	\$27,527
259-Repair & maintenance - structural	\$89,300	\$57,333	\$31,967
266-Communications	\$4,060	\$2,912	\$1,148
271-Licenses and permits	\$4,000	\$400	\$3,600
274-Insurance	\$2,985	\$2,755	\$230
511-Goods and supplies	\$33,300	\$11,574	\$21,726
521-Fuel and oil	\$2,490	\$1,483	\$1,007
543-Natural gas	\$760	\$640	\$120
544-Electrical power	\$2,185	\$1,248	\$937
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$20,000	\$10,623	\$9,377
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$505,145</b>	<b>\$272,356</b>	<b>\$232,789</b>
<b>Excluding Requisitions</b>	<b>\$505,145</b>	<b>\$272,356</b>	<b>\$232,789</b>
995-Amortization of TCA	\$121,432		\$121,432
TOTAL EXPENSES	\$626,577	\$272,356	\$354,221
EXCESS (DEFICIENCY)	(\$569,017)	(\$208,932)	(\$360,085)

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
<b>OPERATING REVENUES</b>			
<hr/>			
<hr/>			
<b>OPERATING EXPENSES</b>			
212-Promotional expense	\$40,000	\$13,600	\$26,400
214-Memberships & conference fees	\$17,500	\$14,375	\$3,125
221-Advertising	\$10,775	\$8,775	\$2,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$68,275</b>	<b>\$36,750</b>	<b>\$31,525</b>
<b>Excluding Requisitions</b>	<b>\$68,275</b>	<b>\$36,750</b>	<b>\$31,525</b>
<hr/>			
TOTAL EXPENSES	\$68,275	\$36,750	\$31,525
EXCESS (DEFICIENCY)	(\$68,275)	(\$36,750)	(\$31,525)

	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
<b>OPERATING REVENUES</b>			
940-Contribution from Capital Reserves	\$20,000		\$20,000
<b>TOTAL REVENUE</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Excluding Requisitions</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>OPERATING EXPENSES</b>			
232-Legal fee		\$3,697	(\$3,697)
252-Repair & maintenance - buildings	\$10,000	\$4,316	\$5,684
274-Insurance	\$7,622	\$3,643	\$3,979
735-Grants to other organizations	\$259,442	\$252,385	\$7,057
Non-TCA projects	\$20,000		\$20,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$297,064</b>	<b>\$264,040</b>	<b>\$33,024</b>
<b>Excluding Requisitions</b>	<b>\$297,064</b>	<b>\$264,040</b>	<b>\$33,024</b>
TOTAL EXPENSES	\$297,064	\$264,040	\$33,024
EXCESS (DEFICIENCY)	(\$277,064)	(\$264,040)	(\$13,024)

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET	External Funding					Internal Funding			Notes
						CCBF Grant	MSI Grant	LGFF Grant	Other Grant	Other Sources (non-grant)	RS-type	Restricted Surplus (previous years)	Debtenture	
<b>(12) - Administration Department</b>														
LC - 100 Street Plan (2020)	65,000	28,375	37,976	1,351	27,024						GCR	28,375		CM 20-04-242
FV - Flood Mitigation (2021)	16,106,953	1,250,909	15,720,341	864,297	386,612				640,986		GCR/GOR	609,924		CM 20-06-378, 20-07-455, 20-12-761, 20-12-762, 21-04-325, 21-11-804, 22-04-266, 22-08-548, 23-04-402, 23-08-627, 23-10-640
FV-Interim Housing Project (2022)	500,000	193,639	376,581	70,221	123,419						GCR	193,639		CM 22-05-365
Land Purchase - South of High Level Lands PLS140031 (2022/2023)	1,338,858	1,325,020	23,021	9,183	1,315,837						GCR	25,000	1,300,020	CM 22-11-786, CM 23-11-942
ZA - Backup Generator - office (2024)	50,000	50,000	47,582	47,582	2,418						GCR	50,000		
Fuel Tanks (2024)	200,000	200,000	119,784	119,784	80,216						GCR	200,000		CM 24-02-102
<b>Total department 12</b>	<b>18,260,811</b>	<b>3,047,943</b>	<b>16,325,285</b>	<b>1,112,418</b>	<b>1,935,526</b>	-	-	-	<b>640,986</b>	-	-	<b>1,106,938</b>	<b>1,300,020</b>	<b>3,047,944</b>

<b>(23) - Fire Department</b>														
LC - Squad Overland Truck (2024)	100,000	100,000	91,150	91,150	8,850					97,000		3,000		
LC - Jaws of Life (2024)	11,500	11,500	13,504	13,504	(2,004)					11,500				
Emergency Management Equipment (2024)	200,000	200,000	195,885	195,885	4,115						GCR	200,000		
<b>Total department 23</b>	<b>311,500</b>	<b>311,500</b>	<b>300,539</b>	<b>300,539</b>	<b>10,961</b>	-	-	-	-	<b>3,000</b>	-	<b>200,000</b>	-	<b>311,500</b>

<b>(32) - Transportation Department</b>														
Gravel Reserve (CF 2014)	150,000	17,714	141,265	8,979	8,735						RDR	17,715		
OR01 New Road Infrastructure Endeavour to Assist (2020)	1,871,537	500,000	1,554,245	182,708	317,292						RDR	500,000		
30 m Right of way for road widening - various locations (2021)	200,000	99,943	103,492	3,435	96,508						RDR	99,943		Bring back expenditures for review
Washout & Culvert Upgrades (2021)	852,000	118,984	733,016	-	118,984			8,930			RDR	110,053		CM 21-06-486, 22-05-356, 22-06-484
BF 78209 NW 17 105 14 W5M - Teepee Creek (2022)	600,000	572,331	38,693	11,024	561,307	522,330					GOR	50,000		
AWD 160M Graders X3 (2023)	2,103,759	2,103,759	2,103,759	2,103,759	-			1,183,759				920,000		CM 24-01-043
98 street/98 avenue Asphalt (2023)	900,000	900,000	-	-	900,000	270,000						630,000		70% Local Improvement Levy Bylaw Required to pass to proceed
113 Street Asphalt - North Rgd RD 154/155 - ENGINEERING ONLY (2023)	50,000	50,000	-	-	50,000						GOR	50,000		
109 Ave traffic lights (2023)	467,275	238,129	466,527	237,381	748						GCR	238,129		Land Sales CM 23-08-610
Bridge File 76278 Engineering (2023+2024)	850,000	850,000	-	-	850,000				600,000		GOR/BR	250,000		
Bridge File 81336 Engineering (2023)	40,000	40,000	-	-	40,000						GOR	40,000		
Bridge Maintenance (2023)	627,600	514,825	178,113	65,338	449,487			137,225	225,000		GOR	152,600		
LC - 101 St/109 Ave Intersection Upgrade (2023)	235,000	6,463	229,231	693	5,769						GCR	6,463		CM 23-08-611
LC - Crosswalk 100st/94 ave (2023)	80,000	22,751	83,519	26,271	(3,519)					22,751				CM 23-08-612
LC - Attachment - Rotary Mower (2024)	55,000	55,000	-	-	55,000							5,000		
Replacement Trucks x 3 (2024)	198,000	198,000	189,098	189,098	8,902					66,000		7,500	124,500	
Graders x 2 (2024)	1,420,000	1,420,000	-	-	1,420,000			831,566				588,434		
FV - Plow/Sander Truck (2024)	115,000	115,000	98,297	98,297	16,703					107,500		7,500		
LC - Wheel loader (2024)	440,000	440,000	414,231	414,231	25,769					430,000				
LC - Gravel Trailer (Wagon) (2024)	40,000	40,000	-	-	40,000					40,000				
Rebuild RGE RD 20-0-S of HWY 35 (.5 mile) - Angle Road (2024)	418,000	418,000	55,253	55,253	362,747					100,000	318,000			
91 street intersection upgrade (2024)	250,000	250,000	9,371	9,371	240,629	100,000						150,000		
Rebuild TWP RD 110-4 from RGE RD 19-3 to 19-0 (3 miles) Heliport (2024)	550,000	550,000	146,873	146,873	403,127					228,964	321,036			
94 Ave W of 113 Street Pavement - ENGINEERING/LAND (2024)	300,000	300,000	95,332	95,332	204,668						GOR	300,000		
109 ave & 113 Street Pavement - ENGINEERING/LAND (2024)	120,000	120,000	110,361	110,361	9,639						GOR	120,000		
RR 150 Road (Hwy 697 - Twp 1064) - ENGINEERING ONLY (2024)	50,000	50,000	-	-	50,000						RDR	50,000		
Rebuild TWP RD 108-1 E of HWY 88 (2 miles) - (600m in 2024, balance in future years) (2024)	250,000	250,000	-	-	250,000	250,000					RDR	-		
Zama Access Culvert Replacement (2024)	90,000	90,000	110,125	110,125	(20,125)						RDR	90,000		
Zero Turn Mower (2024)	16,900	16,900	16,883	16,883	17						V&E	16,900		
TWP RD 105-5 (Sawmill Road) (2024)	350,000	350,000	168,313	168,313	181,687						RDR	350,000		
<b>Total department 32</b>	<b>13,690,071</b>	<b>10,697,799</b>	<b>7,045,999</b>	<b>4,053,727</b>	<b>6,644,072</b>	<b>1,142,330</b>	<b>2,525,129</b>	<b>1,695,602</b>	<b>600,000</b>	<b>2,158,434</b>	-	<b>2,576,303</b>	-	<b>10,697,798</b>

<b>(33) - Airports</b>														
FV - Airport - Lighting Upgrade (2022)	260,000	41,922	218,078	-	41,922						GCR	41,922		CM 21-05-465, CM 22-03-229, CM 22-04-274, DRP Portion
<b>Total department 33</b>	<b>260,000</b>	<b>41,922</b>	<b>218,078</b>	<b>-</b>	<b>41,922</b>	-	-	-	-	-	-	<b>41,922</b>	-	<b>41,922</b>

<b>(41) - Water Treatment &amp; Distribution Department</b>														
LC - Well Number 4 (2016)	1,348,966	412,852	1,085,857	149,744	263,109				140,106		GCR	272,747		20-12-763
FV - Frozen Water Services Repairs (River Road) (2015)	280,700	16,607	272,965	8,873	7,735						RWTR	16,607		
Blue Hills Water Distribution (2024)	200,000	200,000	-	-	200,000						RWTR	200,000		
FV Truckfill Backup Generator (2024)	185,350	185,350	-	-	185,350						WTRSWR	185,350		
Waterline East of La Crete (2024)	1,242,773	1,234,018	1,164,329	1,155,574	78,444					350,000	WTRSWR	884,018		CM 24-03-223
Regional PLC & SCADA Upgrades (2024)	576,000	576,000	45,292	45,292	530,708				298,021		WTRSWR	277,979		CM 24-06-513
<b>Total department 41</b>	<b>3,833,789</b>	<b>2,624,828</b>	<b>2,568,444</b>	<b>1,359,482</b>	<b>1,265,345</b>	-	-	-	<b>438,127</b>	<b>350,000</b>	-	<b>1,836,701</b>	-	<b>2,624,828</b>

<b>(42) - Sewer Disposal Department</b>														
LC - North Storm-Pond A (2021)	1,520,000	103,032	1,483,230	66,262	36,770						SWMR	103,032		CM 21-03-240, CM 21-04-312, CM 21-07-533, CM 21-10-677
FV - Sewer Upgrades (2022)	1,226,000	585,733	675,267	35,000	550,733				585,733					CM 22-04-281
LC-North Sanitary Trunk Sewer (2021+2024)	11,900,000	11,690,433	2,775,413	2,565,846	9,124,587						GOR/WTRSWR	1,970,434	9,720,000	Staged Debtenture Borrowing (project moved from 41)
<b>Total department 42</b>	<b>14,646,000</b>	<b>12,379,198</b>	<b>4,933,910</b>	<b>2,667,108</b>	<b>9,712,090</b>	-	-	-	<b>585,733</b>	-	-	<b>2,073,466</b>	<b>9,720,000</b>	<b>12,379,199</b>

<b>(61) - Planning &amp; Development</b>														
<b>Total department 61</b>	-	-	-	-	-	-	-	-	-	-	-	-	-	-



Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET	External Funding				Internal Funding				Notes
						CCBF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture	
<b>(12) - Administration Department</b>														
Recreational Dispositions	125,000	59,966	82,573	17,539	42,427						59,966	GOR		CM 23-03-301
Forest Capital of Canada (2023)	291,000	290,000	129,116	128,116	161,884			280,000	10,000					CM 23-10-756, 24-02-171
Northwest Species at Risk (2023)	443,535	441,538	65,351	63,355	378,184				441,538					CM 24-01-016
FRIAA- Wildfire Mitigation Plan (2024)	80,000	80,000	75,000	75,000	5,000				80,000					
2024 Mackenzie County Census	220,000	220,000	150,447	150,447	69,553						220,000	GOR		CM 24-04-285
Asset Retirement Obligation (2024)	250,000	250,000	-	-	250,000						250,000	GOR		
FRIAA - CFP-24-19 (2024)	49,000	49,000	-	-	49,000			49,000						
Housing Needs Assessment (2024)	120,000	120,000	13,534	13,534	106,466					120,000				
<b>Total department 12</b>	<b>1,578,535</b>	<b>1,510,504</b>	<b>516,021</b>	<b>447,990</b>	<b>1,062,514</b>	-	-	<b>329,000</b>	<b>531,538</b>	<b>120,000</b>	<b>529,966</b>	-	-	<b>1,510,504</b>
<b>(23) - Fire Department</b>														
FV - Extractor Washer (2024)	11,500	11,500	11,496	11,496	5						11,500	GOR		
LC - Extractor Washer (2024)	11,500	11,500	11,496	11,496	5						11,500	GOR		
<b>Total department 23</b>	<b>23,000</b>	<b>23,000</b>	<b>22,991</b>	<b>22,991</b>	<b>9</b>	-	-	-	-	-	<b>23,000</b>	-	-	<b>23,000</b>
<b>(32) - Transportation Department</b>														
Additional Regraveling & Grading Zama Access Road (2024)	184,000	184,000	137,510	137,510	46,490						184,000	RDR		CM 24-08-581
<b>Total department 32</b>	<b>184,000</b>	<b>184,000</b>	<b>137,510</b>	<b>137,510</b>	<b>46,490</b>	-	-	-	-	-	<b>184,000</b>	-	-	<b>184,000</b>
<b>(33) - Airport</b>														
Airport Master Plan (CF 2016)	90,000	11,799	84,058	5,858	5,942						11,799	OFR		
<b>Total department 33</b>	<b>90,000</b>	<b>11,799</b>	<b>84,058</b>	<b>5,858</b>	<b>5,942</b>	-	-	-	-	-	<b>11,799</b>	-	-	<b>11,799</b>
<b>(41) - Water</b>														
LC-La Crete Future Water Supply Concept (2018)	200,000	139,160	103,430	42,590	96,570						139,160	OFR/GOR		
Water Diversion License Review	65,000	18,775	53,203	6,978	11,797						18,776	GOR/WTRSWR		CM 21-12-837 ADDED \$10k from GOR
<b>Total department 41</b>	<b>265,000</b>	<b>157,935</b>	<b>156,633</b>	<b>49,568</b>	<b>108,367</b>	-	-	-	-	-	<b>157,936</b>	-	-	<b>157,936</b>
<b>(61) - Planning &amp; Development Department</b>														
Municipal Development Plan	355,000	54,118	320,215	19,333	34,785					50,000	4,118	OFR		20-08-494
LC - Atlas Landing Dispositions (2022)	45,000	17,292	27,708	-	17,292						17,292	GOR		
LC - Storm Water Plan (2022)	151,000	120,327	118,569	87,896	32,431						120,327	MR		
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000						150,000	MR		
Outdoor Recreation and Tourism Plan (2023)	114,100	89,600	57,368	32,868	56,732			43,550			46,050	GOR		CM 23-04-407
<b>Total department 61</b>	<b>815,100</b>	<b>431,337</b>	<b>523,860</b>	<b>140,097</b>	<b>291,240</b>	-	-	<b>43,550</b>	-	<b>50,000</b>	<b>337,787</b>	-	-	<b>431,337</b>
<b>(63) - Agricultural Services Department</b>														
Irrigation District Feasibility Study	96,814	96,814	95	95	96,719			87,133			9,681	GOR		Motion 18-08-589,24-06-504, 24-09-612
2024 Mackzie County Agricultural Fair & Tradeshow	71,283	71,283	45,048	45,048	26,235				64,769		6,514	GOR		CM 24-04-284
Municipal Irrigation Data Collection (2024)	20,319	20,319	-	-	20,319						20,319	GOR		CM 24-04-284
<b>Total department 63</b>	<b>188,416</b>	<b>188,416</b>	<b>45,143</b>	<b>45,143</b>	<b>143,273</b>	-	-	<b>87,133</b>	<b>64,769</b>	-	<b>36,514</b>	-	-	<b>188,416</b>
<b>(71) - Recreation</b>														
FV - Splash Park maintenance/upgrades (2024)	10,000	10,000	-	-	10,000					10,000				
LC - Brine & Glycol Filters on new ice plant (2024)	7,457	7,457	7,457	7,457	-					7,457				
LC - Brine Pump VFD supply & install (2024)	6,944	6,944	6,944	6,944	-					6,944				
ZA - Fish Pond Project (2024)	22,000	22,000	6,208	6,208	15,792			5,000		17,000				
LC - Raymond Knlesen Ice Rink Repairs (2024)	6,500	6,500	6,171	6,171	329						6,500	RB-LC		
<b>Total department 71</b>	<b>52,901</b>	<b>52,901</b>	<b>26,779</b>	<b>26,779</b>	<b>26,122</b>	-	-	-	<b>5,000</b>	<b>41,401</b>	<b>6,500</b>	-	-	<b>52,901</b>
<b>(72) - Parks</b>														
FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023)	50,060	20,000	40,682	10,623	9,378					20,000				CM 23-04-416,23-09-688
<b>Total department 72</b>	<b>50,060</b>	<b>20,000</b>	<b>40,682</b>	<b>10,623</b>	<b>9,378</b>	-	-	-	-	<b>20,000</b>	-	-	-	<b>20,000</b>
<b>(74) - Library</b>														
LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000						20,000	GCR		CM 22-08-552
<b>Total department 74</b>	<b>20,000</b>	<b>20,000</b>	-	-	<b>20,000</b>	-	-	-	-	-	<b>20,000</b>	-	-	<b>20,000</b>
<b>TOTAL 2024 ONE TIME Projects</b>	<b>3,267,012</b>	<b>2,599,893</b>	<b>1,553,677</b>	<b>886,559</b>	<b>1,713,335</b>	-	-	<b>459,683</b>	<b>601,307</b>	<b>231,401</b>	<b>1,307,502</b>	-	-	<b>2,599,893</b>

Funding Sources for 2024 Approved Non TCA projects Not including Contingent:

FGTF / MSI	\$	-
Other Grants/Sources	\$	1,060,990
Municipal Levy	\$	231,401
Municipal Reserve	\$	270,327
Operating Fund Reserve	\$	92,580
Road Reserve	\$	184,000
Water Sewer Infrastructure Reserve		
Recreation & Parks		
Recreation Reserve - FV		
Recreation Reserve - LC	\$	6,500
Grants to Other Organizations		
General Operating Reserve	\$	734,095
General Capital Reserve	\$	20,000
<b>Total</b>	<b>\$</b>	<b>2,599,893</b>

<b>2024 Contingent on Grant Funding</b>														
Bridge Maintenance (7 bridges)	250,000							250,000						
Intermunicipal Development Plan	90,000								45,000		45,000	MR		
<b>2024 Contingent on Grant Funding- Total</b>	<b>250,000</b>	-	-	-	-	-	-	<b>250,000</b>	-	-	-	-	-	-

## Investment Report for Period Ending August 31, 2024

<b>Reconciled Bank Balance on August 31, 2024</b>		
Reconciled Bank Balance	<b>31-Aug-24</b>	<b>\$ 24,846,652</b>
<b>Investment Values on August 31, 2024</b>		
Long term investments (EM0-0374-A)	\$ 7,697,720.34	
Short term notice on amount 31 days	\$ 3,800,940.85	
Short term notice on amount 31 days (Mitigation)	\$ 13,318.64	
Short term notice on amount 60 days	\$ 13,257,034.67	
Short term notice on amount 60 days NWSAR	\$ 361,516.64	
Vision Credit Union - 2 year	\$ 2,279,008.75	
<b>Total Investments</b>		<b>\$ 27,409,540</b>
<b>Total Bank Balance and Investments</b>		<b>\$ 52,256,192</b>

These balances include 'market value changes'.

### Revenues

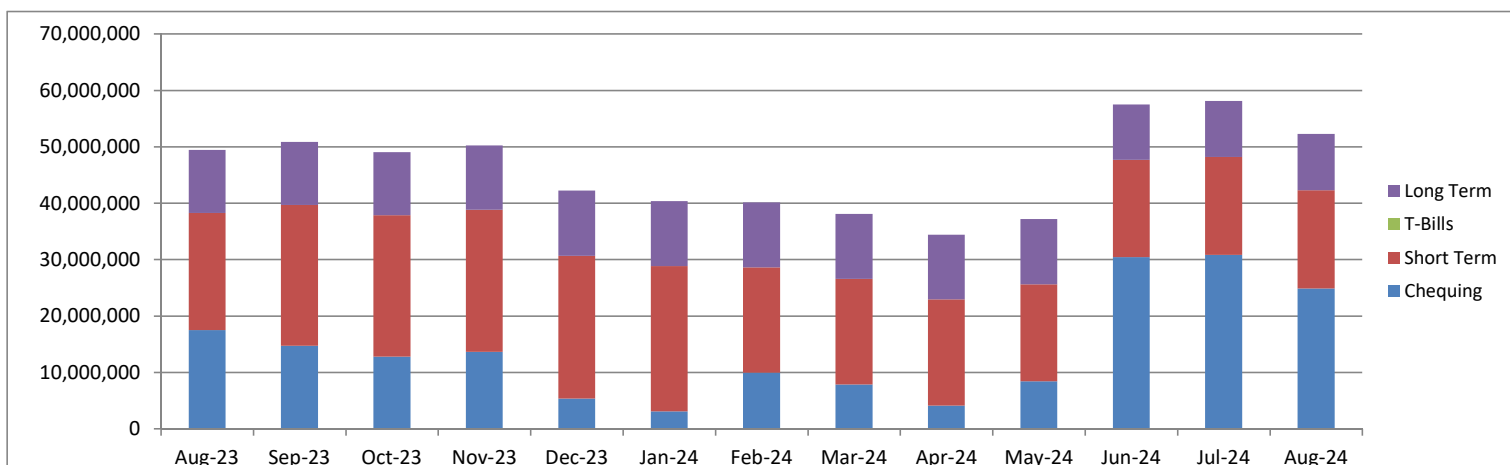
Interest received from investments  
Interest accrued from investments but not received.

<i>Total YTD</i>	<i>Short Term YTD</i>	<i>Long Term YTD</i>
\$ 1,041,775.03	\$ 731,173.56	\$ 310,601.47
\$ 234,072.24	\$ -	\$ 234,072.24
<b>\$ 1,275,847.27</b>	<b>\$ 731,173.56</b>	<b>\$ 544,673.71</b>

Interest received, chequing account  
**Total interest revenues before investment manager fees**  
Deduct: investment manager fees for investments  
**Total interest revenues after investment manager fees**

\$ 473,473.62	\$ 473,473.62	
<b>\$ 1,749,320.89</b>	<b>\$ 1,204,647.18</b>	<b>\$ 544,673.71</b>
\$ (17,854.44)		\$ (17,854.44)
<b>\$ 1,731,466.45</b>	<b>\$ 1,204,647.18</b>	<b>\$ 526,819.27</b>

**Balances in the Various Accounts - Last 13 Months**







**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 16, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>MasterCard Statements –August 2024 (HANDOUT)</b>

**BACKGROUND / PROPOSAL:**

As per Policy FIN028, Mastercard statements are to be reviewed by Council at the Committee of the Whole Meetings.

Administration will provide a copy of the August 2024 Mastercard statements at this meeting for Councils review.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

2024 Budget

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy FIN028 Credit Card Use

**Author:** J.Batt **Reviewed by:** \_\_\_\_\_ **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the MasterCard statements for August 2024 be received for information.

Author: J.Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Bylaw 1351-24 Remuneration for Volunteer Fire Fighters</b>

**BACKGROUND / PROPOSAL:**

During the June 26, 2024 Council meeting, the Bylaw for *Remuneration for Volunteer Fire Fighters* was amended to ensure timely payment of volunteer members that attend fires, and emergency events throughout the region.

Bylaw 1344-24 Remuneration for Volunteer Fire Fighters, was amended to change payments schedule from 1 month of an emergency event, and no amount of time for the quarterly reporting to both within 5 business days of honorarium approval.

Through implementing the amended Bylaw change to 5 days for the quarterly honorarium payment, it was identified that 5 business days may be an unrealistic timeline, as each department submits their own honorariums for approval as separate times, thus starting the 5 day window at various times.

Due to operational requirements, administration is recommending, and requesting that the quarterly payment be changed to 10 business days making it more achievable.

Current Bylaw 1344-24 Remuneration for Volunteer Fire Fighters will be repealed if Bylaw 1351-24 Remuneration for Volunteer Fire Fighters receives all three reading.

**OPTIONS & BENEFITS:**

Option #1

That Council pass first or all 3 readings of Bylaw 1351-24 Remuneration for Volunteer Fire Fighters.

Option #2

Receive Bylaw 1351-24 Remuneration for Volunteer Fire Fighters for information.

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

Operating Budgets

**COMMUNICATION / PUBLIC PARTICIPATION:**

Administration to communicate Councils decision to the fire departments.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Motion 1:

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1351-24 Remuneration for Volunteer Fire Fighters Bylaw.

Motion 2:

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1351-24 Remuneration for Volunteer Fire Fighters Bylaw.

Motion 3:

Simple Majority       Requires 2/3       Requires Unanimous

That consideration be given for third reading be given to Bylaw 1351-24 Remuneration for Volunteer Fire Fighters Bylaw.

Motion 4:

Simple Majority       Requires 2/3       Requires Unanimous

That third reading be given to Bylaw 1351-24 Remuneration for Volunteer Fire Fighters Bylaw.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**BYLAW 1351-24**

**A BYLAW OF  
MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF  
REMUNERATING VOLUNTEER FIRE FIGHTERS  
WITHIN MACKENZIE COUNTY**

**WHEREAS** pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Section 7, and amendments thereto, the municipality may pass bylaws respecting the safety, health and welfare of people and the protection of people and property; and

**WHEREAS**, the Council of Mackenzie County is committed to supporting volunteer efforts to protect life and property of its residents; and

**WHEREAS**, the Council of Mackenzie County, wishes to establish remuneration for volunteer firefighters within the Municipality;

**NOW THEREFORE**, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

**TITLE**

1. This Bylaw may be cited as the “Remunerating Volunteer Fire Fighters Bylaw”.

**DEFINITIONS**

2. In this Bylaw:
  - a. “**Course**” is defined as any course specifically for the purpose of Fire Fighting or operating Fire Apparatus. This would not include such courses as First Aid.
  - b. “**Sprinkler Protection**” means the deployment of fire fighters for the purpose of setting-up and maintaining Sprinkler Protection Units as requested by Wildfire Management Branch (Minister of Agriculture and Forestry), a different Municipality or different Province/Territory.

**REMUNERATING VOLUNTEER FIRE FIGHTERS**

3. Council hereby establishes remuneration for volunteers of fire departments for attending fires, fire practices (includes meetings) and training.
4. To establish remuneration rates for volunteers of fire departments when deployed

outside the municipality for extended duration responses, and within the municipality when completing work under a State of Local Emergency.

5. Remuneration rates in accordance with Schedule 'A'.
6. A vehicle or vehicle allowance will be provided to the Fire Chiefs. If the Hamlet/Rural Fire hall does not have a Fire Chief then the Deputy Fire Chief will receive a vehicle or vehicle allowance.
7. Fire Chiefs and Deputy Fire Chiefs are allowed to participate in the County cell phone program; however, they must adhere to the County's Electronic Access and Acceptable Use Policy.
8. Each year Mackenzie County will authorize volunteer fire fighters \$50 toward the purchase of wearing apparel that promotes the fire department. The volunteer must attend a minimum of 6 training events in the last 6 months to be eligible.
9. Volunteer members are responsible to supply their hourly information to their Fire Chief or designate as soon as practical after the attendance. Fire Chiefs upon receipt of hourly time information required to submit to appropriate supervisor within 5 business days.
10. Upon receipt of documentation, Honorariums will be paid every 3 months to the Fire Chiefs and fire fighters unless otherwise specified in this Bylaw. Fire fighter attendance records must be received by Mackenzie County administration quarterly (Jan-Mar, Apr-June, July-Sept, Oct-Dec). Payment to be issued within 10 business days of receipt of approved Honorariums.
11. Upon receipt of documentation, in the case of an emergency event, including a State of Local Emergency, payments shall be made within 5 business days of receipt of approved Honorariums.
12. No payment will be provided to any volunteer if they fail to provide the current year information after January 31<sup>st</sup> of the following year unless a Council resolution authorizes such payment.
13. Municipal employees shall not be paid remuneration when responding to a call during regular scheduled work hours.
14. If the Fire Chief is a municipal employee and engaging in normal Fire Chief duties during regularly scheduled municipal work hours the monthly flat-rate shall be reduced by 50%.
15. The remuneration rates shall be reviewed by Mackenzie County annually or by request. Such a review may result in an amendment to Schedule 'A'.
16. Bylaw 1344-24 hereby repealed.

17. This Bylaw shall come into effect upon receiving third and final reading.

READ a first time this 23rd day of October, 2024.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2024.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2024.

---

Joshua Knelsen  
Reeve

---

Darrell Derksen  
Chief Administrative Officer

Schedule 'A'

**Volunteer Fire Fighter Remuneration Rates**

Fire Chief	Monthly flat-rate	\$250.00
	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Inspection	\$ 28.00/hr \$ 25.00/hr if provided a County phone
	Instructor	\$ 23.00/hr
Deputy Chief	Monthly flat-rate	\$150.00
	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out / Inspection	\$ 21.00/hr \$ 18.00/hr if provided a County phone
	Instructor	\$ 23.00/hr
Captains and Lieutenants	Practice	\$ 8.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 19.00/hr
	Instructor	\$ 23.00/hr
Fire Fighters	Practice	\$ 7.50/hr
	Training	\$ 10.00/hr
	Fire call-out	\$ 13.00/hr with increases of \$1 per course to a maximum of \$17.00/hr
	Instructor	\$ 23.00/hr
State of Local Emergency (SOLE) Rate	Fire call-out	\$ 41.00/hr
All Members	Sprinkler Protection	\$ 41.00/hr





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Budget Amendment – Laundry Facility – Zama Campground</b>

**BACKGROUND / PROPOSAL:**

Council approved a Capital project budget for a Laundry Facility at the Zama Campground in the amount of \$12,000. The cost of the project was \$12,590.89, where the Recreation Society stated they would pay the over budget amount from their fundraising.

Administration requires a budget amendment to allocate the additional expense and funding for this project.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

2024 Capital Budget \$12,000

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**Author:** J. Batt **Reviewed by:** \_\_\_\_\_ **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the 2024 Capital Budget be amended by \$590 for the Laundry Facility Capital project, with funds coming from the Zama Recreation Society.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Andy Banman, Director of Operations</b>
<b>Title:</b>	<b>Northridge Subdivisions Access Extension Requests</b>

**BACKGROUND / PROPOSAL:**

Administration has received requests to alter and/or extend access to properties in the Northridge Subdivision along 105 Ave. Please see attached map. The developer claims that there is not enough parking for tenants.

The Land Use Bylaw Section 10.2.2 requires two (2) parking stalls and one (1) visitor parking stall per unit in multi-units (3 and up) and 6 parking stalls for duplexes.

These requests have been denied as there are concerns with surface drainage. There must be enough room to steam culverts, if necessary during the spring thaw. Depending on the location of the access, extensions may interfere with County infrastructure such as manholes and cc's.

Administration has denied these requests based on the concerns listed above. The neighbourhood does not have curb and gutter, this was approved to accommodate the large drainage ditch that carries to the North Storm Pond.

**OPTIONS & BENEFITS:**

N/R

**COSTS & SOURCE OF FUNDING:**

N/R

**COMMUNICATION / PUBLIC PARTICIPATION:**

**Author:** S Gibson      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

N/R

**POLICY REFERENCES:**

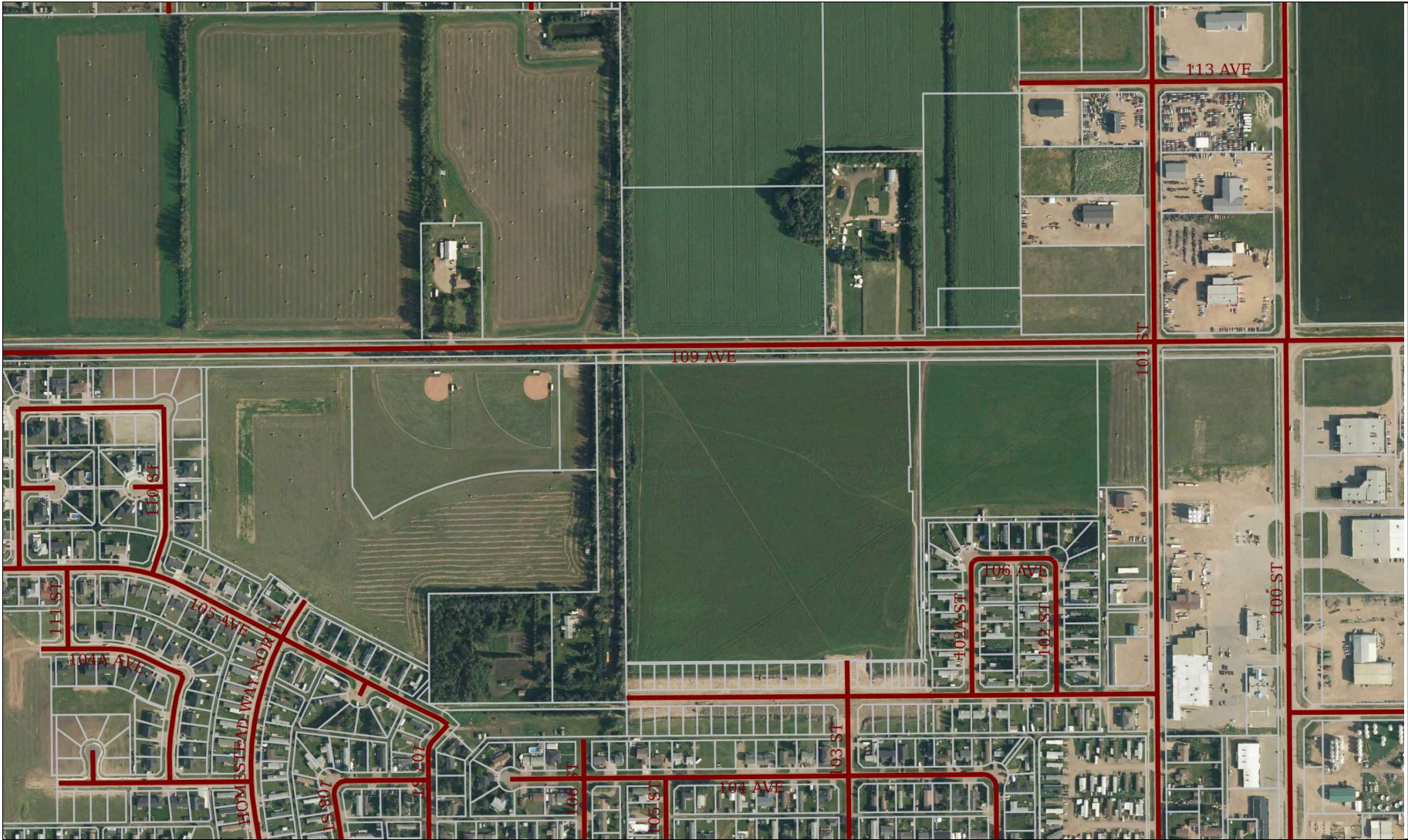
N/R

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That current and future requests to alter and/or extend accesses will be denied in the Northridge Subdivision due to surface water drainage issues in the area.

**Author:** J. Wiebe      **Reviewed by:** C. Smith      **CAO:** D. Derksen



Scale 1: 6,755



Mackenzie County

Mackenzie County

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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Andy Banman, Director of Operations</b>
<b>Title:</b>	<b>Playground Zone Signage for Sand Hills Elementary &amp; Reinland Christian School</b>

**BACKGROUND / PROPOSAL:**

Bylaw 1229-21 School Zones and Other Speed Zones Bylaw states that Sandhills Elementary School, Ridgeview central School and Reinland Christian Academy located along 94<sup>th</sup> Avenue are considered Playground Zones. At this time the signage does not correspond with what the bylaw states.

Rather than amending the bylaw, administration recommends installing signage reflecting the correct hours as in Bylaw 1229-21 as stated below.

*2a) That on any day no driver shall drive within the playground zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time between the hours of 8:30 a.m. and one hour after sunset.*

*b) That 30 kilometers per hour playground zone speed signs be erected to designate those portions of the roadways within the hamlets in the Mackenzie County herein before referred to as playground zones for the guidance of any person or driver of any vehicle travelling on the said roadways.*

**OPTIONS & BENEFITS:**

With the new inclusive Jannelle’s Park playground and activities such as Timbits Soccer, children use the park and the school playgrounds after school hours, weekends and all through the summer months, the lower speed zone will make it safer for children to cross the road even with marked crosswalks.

**COSTS & SOURCE OF FUNDING:**

Operational budget for new signage.

**Author:** S Gibson      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen



**COMMUNICATION / PUBLIC PARTICIPATION:**

Post information media platforms. New Sign signage can be put up temporarily to make public aware. Contacting the Fort Vermilion School Division and Reinland Christian School to make them aware of the new playground zone speed and hours.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That administration proceeds with purchasing new Playground Zone signs for use along the portion of 94th Avenue from the east boundary of Lot 12, Plan 782 0147, (Sandhills Elementary School) to the west boundary of NW-4-106-15-W5M (Reinland Christian Academy), within the Hamlet of La Crete.

Author: J. Wiebe      Reviewed by: C. Smith      CAO: D. Derksen





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning and Development</b>
<b>Title:</b>	<b>Invest Alberta/Xperience Alberta 2025 Edition Magazine Advertising (EDA) – Forest Capital of Canada</b>

**BACKGROUND / PROPOSAL:**

Administration has received notification that Invest Alberta/Xperience Alberta 2025 edition of the magazine is interested in publishing advertising for the Forest Capital of Canada showcase or any other economic development initiatives in the County.

Odvod Media is working with the EDA to produce their annual publication to showcase the economic strength and opportunities within our Province. For the 2025 edition, EDA has collaborated with Invest Alberta Corporation to work on both editorial content as well as distribution to potential investors and side selectors interested in Alberta. The strategic distribution plan includes sharing the printed edition as well as the digital version through the Invest Alberta Corporation business development teams in Canada, USA, Europe, Asia and China. The magazine will also be linked to the Invest Alberta website providing additional access to potential investors looking at Alberta.

Reasons to consider brand advertising:

1. A comprehensive magazine produced for the EDA detailing the **various industry sectors for investment attractions** to Alberta.
2. Distribution of **15,000 copies to business leaders, investors, trade offices and government agencies** in Alberta, Canada and internationally to showcase Alberta as an excellent hub for investment opportunities.
3. A **trusted source** of compelling business information produced in Alberta for Alberta.
4. **Higher Recall for Print Ads** - studies have shown that readers recall print better than digital. A study conducted by Temple University revealed that participants had a greater response to print media after a week, compared to digital. Your message stays with the audience for a longer duration.
5. **Extended Shelf Life and Secondary Audience** - Magazines have a longer shelf life compared to other forms of print media. This extended life gives your ad more exposure and increases the chance of it being seen multiple times by the same individual.

**Author:** \_\_\_\_\_ **Reviewed by:** \_\_\_\_\_ **CAO:** \_\_\_\_\_

Magazines also find their way into waiting rooms, shared spaces or among friends creating a wider secondary audience.

**OPTIONS & BENEFITS:**

To either approved a publication in the magazine or receive for information.

**COSTS & SOURCE OF FUNDING:**

Costs associated are listed on the rate card.

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/R

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Mackenzie County Council receives the Invest Alberta/Xperience Alberta magazine advertising for information.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

# INVEST ALBERTA / EXPERIENCE ALBERTA



# 2025

# RATE CARD



AMPLIFY.  
ATTRACT.  
ACCELERATE.

## CHIPPING AWAY



The Mercer Peace River wood room revitalization is turning the mill's past

When Mercer began the process of bringing its Peace River mill in line with the company's sustainability goals, there was one logical starting place: the wood

through the benefits. "As times changed and technology changed, it became apparent that it was not a very green model," says Rieger, a field

"OUR GOAL AT MERCER PEACE RIVER IS TO REDUCE

target of emitting no more carbon dioxide. "The goal at Mercer Peace River is to reduce our carbon intensity per tonne of pulp produced by 50 per cent by 2030," says Cal Dukan, director of Innovation and Woodlands at Mercer Peace River.

"The wood room is the anchor project to enable that. So many of our other projects to move towards decarbonization require us to have access to the biomass that was otherwise being left in the bush (by the portable wood chipping). But now that we have that waste material on site, we can do a whole bunch of other things to reduce the amount of natural gas that we're using on site."

The project has also seen Mercer Peace River adopt innovations in its transport processes, with the mill switching to more fuel-efficient 10-axis trucks designed to carry logs rather than chips. The move is part of a suite of green solutions welcomed by some of the forestry industry's most prominent stakeholders.

Mercer is pleased to share research, development and innovation. Over 100 million wood chips have been planted. So, as consumers and investors stress the need for "green" industry, sustainability and stewardship have become keywords in the industry.

For Rieger, the efforts by Mercer are also indicative of the kinds of innovations needed to bring about greener futures.

"There is no path to not seen by 2050" without the forest industry being an active participant," he adds. "I'm optimistic that as long as we are allowed a working landscape, we will be a part of that solution."



75



## 2025 RATE CARD

Widely distributed to business leaders, trade offices and within key industries, *Invest in Alberta/Xperience Alberta* magazine puts the province on the global stage, with compelling stories that show how Alberta is a hub for business and investment opportunities as well as a destination for a rewarding lifestyle.

Embracing Alberta's bright future is part of elevating our own organizations. Recognizing that to envision our future, as individuals, as colleagues and as part of the economic powerhouse that characterizes our province – is to honour the decades of tenacity, hard work and determination that have built Alberta.

By working together, we can attract and expand business activity and economic investment. Alberta is poised for significant growth and is the place to live and work – and also attract visitors. We are a diverse and resilient province, rich in natural resources – including human resources – that can lead the way to prosperity for all.

- Invest in Alberta* focuses on key sectors that drive our economy forward:
-  Energy & Petrochemicals
  -  Technology & Data
  -  Agriculture & Agri-Foods
  -  Forestry
  -  Transportation & Logistics
  -  Life Sciences & Biotechnology

- Xperience Alberta* highlights what makes Alberta a fantastic place to live, work, study and explore:
-  Creative Industries & Culture
  -  Tourism & Hospitality
  -  Life & Leisure
  -  Higher Learning & Research
  -  Financial Services

EDA is dedicated to advancing the profession by providing resources that support Alberta communities and foster sustainable economic prosperity.



*Invest in Alberta/Xperience Alberta* is the official publication of Economic Developers Alberta (EDA), the leading professional organization for economic developers in the province.

### WHY MAGAZINES?



**6 AVERAGE READERS PER COPY**  
Source: 2020 Fall GfK MRI

### PAPER READERS REMEMBER MORE



- More focused attention, less distraction
- Higher comprehension and recall
- Drives sensory involvement which contributes to reader impact

Source: "What can Neuroscience Tell Us About Why Print Magazine Advertising Works?" A White Paper from MPA-The Association of Magazine Media, Scott McDonald, Ph.D. Nomos Research, Oct 2015



#### BOOK YOUR AD

Anita McGillis  
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## ADVERTISING RATES

*Invest in Alberta/Xperience Alberta* is perfect bound and printed on glossy stock with a bright, UV-gloss cover. It's an informative read that captures the attention of a global audience.

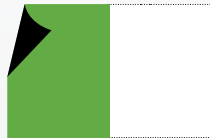
SALES DEADLINE  
November 1, 2024

MATERIAL DEADLINE  
November 15, 2024

DISTRIBUTION  
January 1, 2025



Inside Front DPS  
\$11,515



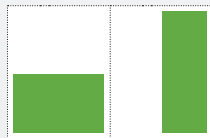
Inside Front Cover  
\$6,115



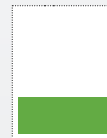
Double Page Spread (DPS)  
\$9,750



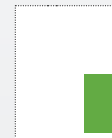
Full Page  
\$5,370



1/2 Page  
\$4,150



1/3 Page  
\$3,270



1/6 Page  
\$2,215

All rates are net, CAD. Taxes are not included.

Complementary sponsored content available for EDA members only. Half-page or full page ad bookings only.

### DISTRIBUTION 15,000 PRINTED COPIES

*Invest in Alberta/Xperience Alberta* is widely distributed locally, nationally and internationally, to government agencies, business leaders and trade offices.

- 12,000 copies: Delivered to business leaders and executives across Canada and in key locations in the United States
- 1,200 copies: EDA members, event and in-office distribution
- 1,000 copies: Consulates, trade offices and related organizations across Canada and globally
- 800 copies: Affiliate organizations in Alberta

### Increase Your Reach:

Ask us about leveraging your message in other ways.

EDA is solidifying strategic partnerships to maximize the impact of the 2025 edition of *Invest in Alberta/Xperience Alberta* Magazine, delivering exceptional benefits to our members.





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>October 23, 2024</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>Community Services Committee Meeting Minutes</b>

**BACKGROUND / PROPOSAL:**

The approved minutes of the May 2, 2024, and June 13, 2024 and August 21, 2024 Community Services meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION:**

N/A

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the approved Community Services Committee meeting minutes of May 2, 2024, and June 13, 2024 and August 21, 2024 be received for information.

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_



**MACKENZIE COUNTY  
Community Services Committee Meeting**

**Thursday, May 02<sup>nd</sup>, 2024  
1:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

<b>PRESENT:</b>	Lisa Wardley	Councillor/Chair
	Peter F. Braun	Councillor (via zoom)
	Cameron Cardinal	Councillor
	Josh Knelsen	Reeve
<b>REGRETS:</b>	Garrell Smith	Councillor
<b>ADMINISTRATION:</b>	Darrell Derksen	Chief Administrative Officer
	Don Roberts	Director of Community Services
	Krista Hiltz	Recording Secretary

Minutes of the Community Services Committee Meeting for Mackenzie County held on April, 4th, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:            1. a) Call to Order**

Chair Lisa Wardley called the Meeting to order at 1:04 p.m.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION CS-24-05-35        MOVED** by Councillor Braun

That the agenda be approved as presented.

**CARRIED**

**MOTION CS-24-05-36        3. a) Minutes of the April 04th, 2024 Community  
Service Committee Meeting**

**MOVED** by Reeve Knelsen

That the minutes of the April 4th, 2024 Community Services Committee Meeting be approved.

**CARRIED**

**OLD BUSINESS:**

**4. a) Sawmill Lake – Fish Stocking**

**MOTION-CS-24-05-37**      **MOVED** by Reeve Knelsen

That the Sawmill Lake – Fish Stocking be received for information.

**CARRIED**

**4. b) Campground Shower Project Update**

**MOTION CS-24-05-38**      **MOVED** by Councillor Braun

That the Campground Shower Project Update be received for information.

**CARRIED**

**4. c) Machesis Lake Campground Trail Improvements**

**MOTION CS-24-05-39**      **MOVED** by Councillor Braun

That Administration proceed to work with The Hungry Bend Sandhills Wilderness Society for the Trail Project with additional \$2500.00 coming from the Machesis Lake Campground Improvements.

**CARRIED**

**MOTION CS-24-05-40**      **MOVED** by Reeve Knelsen

**CARRIED**

**4. d) Fort Vermilion Banner Project – Update**

**MOTION CS-24-05-41**      **MOVED** by Councillor Cameron

That the Fort Vermilion Banner Project – Update be received for information.

**CARRIED**

**4. e) Jubilee Playground – (Addition)**

**MOTION CS-24-05-42**      **MOVED** by Councillor Braun

That administration moves forward with the Jubilee Playground Project with approved budget of \$90,000.00 coming from Hamlet park development.

**CARRIED**

**NEW BUSINESS:**

**5. a) Municipal Climate Change Action Centre – Grant**

**MOTION CS-24-05-43**      **MOVED** by Councillor Braun

That the Municipal Climate Change Action Centre – Grant be received for information.

**CARRIED**

**5. b) Cooler Draw – Day Use and Campers**

**MOTION CS-24-05-44**      **MOVED** by Reeve Knelsen

That the Cooler Draw – Day Use and Campers be approved.

**CARRIED**

**5. c) Ag Fair Fish Pond – Support**

**MOTION CS-24-05-45**      **MOVED** by Councillor Cardinal

That Administration support the Ag Fair Fish Pond event with funds coming from operational budget.

**CARRIED**

**5. d) Jimmy’s Pond – Fence**

**MOTION CS-24-05-46**      **MOVED** by Councillor Cardinal

That Administration proceed with the construction of the pole fence around Jimmy’s Pond with a budget of \$8000.00 in funds coming from Fort Vermilion Fishing Opportunities Fund.

**CARRIED**

**5. e) County Day Use Passes**

**MOTION CS-24-05-47**

**Moved** by Councillor Cardinal

That the County Day Use Passes be received for information.

**CARRIED**

**5. f) Hutch Lake Caretaker – Plan B**

**MOTION CS-24-05-48**

**Moved** by Reeve Knelsen

That Administration proceed with a self-registration system for Hutch Lake.

**CARRIED**

**5. g) Camp Reservations – photos/site information**

**MOTION CS-24-05-49**

**Moved** by Councillor Cardinal

That Administration proceed with gathering photos/site information for campgrounds.

**CARRIED**

**5. h) Seasonal Campsite Promotion/agreement etc**

**MOTION CS-24-05-50**

**Moved** by Councillor Cardinal

That Administration proceed with the Seasonal Campsite Promotion/agreements.

**CARRIED**

**ACTION LIST:**

**6. a) Action List**

**MOTION CS-24-05-51**

**Moved** by Reeve Knelsen

That the action list be approved.

**CARRIED**

**NEXT MEETING DATE:**

**7. a) Next Meeting Date**

MACKENZIE COUNTY  
COMMUNITY SERVICES COMMITTEE MEETING  
THURSDAY, MAY 02ND, 2024

Community Services Committee Meeting  
June 13, 2024  
1:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**                    **8. a) Adjournment**

**MOTION CS-05-51**                **MOVED** by Councillor Braun

That the Community Services Committee Meeting be  
adjourned at 3:07 p.m.

These Minutes will be presented for approval at the next Community Services  
Committee Meeting June 13, 2024.

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Lisa Wardley  
Chair

**MACKENZIE COUNTY**  
**Community Services Committee Meeting**

**THURSDAY, JUNE 13, 2024**  
**1:00 PM**

**Council Chambers**  
**Fort Vermilion, Alberta**

<b>PRESENT:</b>	Lisa Wardley	Councillor/Chair (via zoom)
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor (via zoom)
	Josh Knelsen	Reeve (via zoom)
<b>REGRETS:</b>	Garrell Smith	Councillor
<b>ADMINISTRATION:</b>	Darrell Derksen	Chief Administrative Officer (Left the meeting at 2:03)
	Don Roberts	Director of Community Services
	Krista Hiltz	Recording Secretary

Minutes of the Community Services Committee Meeting for Mackenzie County held on June 13<sup>th</sup>, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:**           **1. a) Call to Order**

Councilor Wardley called the Meeting to order at 1:09 p.m.

**AGENDA:**                   **2. a) Adoption of Agenda**

**MOTION CS-24-06-52**       **MOVED** by Reeve Josh Knelsen

That the agenda be approved as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**   **3. a) Minutes of the May 2<sup>nd</sup>, 2024 Community Service Committee Meeting**

**MOTION CS-24-06-53**       **MOVED** by Councillor Braun

That the minutes of the May 2<sup>nd</sup> , 2024 Community Services Committee Meeting be adopted as presented.

**OLD BUSINESS:**

**MOTION CS-24-06-54**

**4. a) Machesis Lake Campground Trail Improvements**

**MOVED** by Councilor Braun

That the Machesis Lake Campground Trail Improvements be received for information.

**CARRIED**

**MOTION CS-24-06-55**

**4. b) Bridge Campground Restoration Project**

**MOVED** by Councilor Cardinal

That the Bridge Campground Restoration Project be received for information.

**CARRIED**

**MOTION CS-24-06-56**

**4. c) Campground Shower Project – Locations**

**MOVED** by Councilor Braun

That Administration proceed with placing shower units as discussed.

**CARRIED**

**MOTION CS-24-06-57**

**4.d) Water Diversion License – Machesis Lake**

**MOVED** by Reeve Knelsen

That Administration proceed with diverting water to Machesis Lake with funds coming from the existing Machesis Lake Campground – Major Improvements.

**CARRIED**

**NEW BUSINESS:**

**MOTION CS-24-06-58**

**5. a) La Crete Streetscape Project**

**MOVED** by Councilor Braun

That Administration proceed with applying for FCM's Green Municipal Fund for La Crete and Fort Vermilion's Streetscape Project.

**CARRIED**

**ACTION LIST:**

**6. a) ACTION LIST**

**MOTION CS-24-06-59**

**MOVED** by Councilor Cardinal

That the Action List be approved as presented.

**CARRIED**

**NEXT MEETING DATE:**

**7. a) Next Meeting Date**

Community Services Committee Meeting  
Thursday August 15th, 2024  
1:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**8. a) Adjournment**

**MOTION CS-24-06-60**

**MOVED** by Councillor Braun

That the Community Services Committee Meeting be adjourned at 2:17pm.

These Minutes will be presented for approval at the next Community Services Committee Meeting January 12, 2023.

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Lisa Wardley  
Chair



**MACKENZIE COUNTY  
Community Services Committee Meeting**

**WEDNESDAY, AUGUST 21<sup>ST</sup>, 2024 1:00 pm.**

**Council Chambers  
Fort Vermilion, Alberta**

<b>PRESENT:</b>	Lisa Wardley	Councillor/Chair
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	Josh Knelsen	Reeve
	Garrell Smith	Councillor
<b>ADMINISTRATION:</b>	Darrell Derksen	Chief Administrative Officer
	Don Roberts	Director of Community Services
	Krista Hiltz	Recording Secretary

Minutes of the Community Services Committee Meeting for Mackenzie County held on August 21<sup>st</sup>, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:            1. a) Call to Order**

Councillor Wardley called the Meeting to order at 1:13 p.m.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION CS-24-08-61        MOVED** by Councillor Braun

That the agenda be adopted with the following addition:

5.d) Duct Cleaning

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:  
MOTION CS-24-08-62**

**3. a) Minutes of the July 13, 2024 Community  
Service Committee Meeting**

**MOVED** by Councillor Cardinal

That the minutes for the July 13<sup>th</sup>, 2024 Community Services Meeting be adopted as presented.

**CARRIED**

**OLD BUSINESS:**

**MOTION CS-24-08-63**

**4.a) Bridge Campground Restoration**

**Project MOVED** by Councillor Smith

That Administration proceed with the Bridge Campground Restoration Project as directed.

**CARRIED**

**MOTION CS-24-08-64**

**4.b) FCM's Green Municipal Fund**

**MOVED** by Councillor Braun

That Motion CS-2406-08 be rescinded in light of FCM's Green Municipal Fund Grant's conditions being too labor intensive and cost prohibitive to proceed

**CARRIED**

**MOTION CS-24-08-65**

**4.c) Water Diversion – Machesis**

**Lake MOVED** by Reeve Knelsen

That Administration continue with the application process for the Water Diversion to Machesis Lake.

**CARRIED**

**MOTION CS-24-08-66**

**4.d) Project Update – Budget Breakdown**

**MOVED** by Councillor Smith

That the Project Update – Budget Breakdown be received for Information.

**CARRIED**

**MOTION CS-24-08-67**

**MOVED** by Councillor Cardinal

That Administration bring back cost for installation of concrete stairs by DA Thomas Park

**CARRIED**

**MOTION CS-24-08-68**

**MOVED** by Reeve Knelsen

That a recommendation be made to Council to author a letter to ACA and cc the Minister to request that the Bison Hunt Tag revenue be reinvested in the Mackenzie region.

**CARRIED**

**MOTION CS-24-08-69**

**4. e) Fort Vermilion Fire Hall**

**MOVED** by Councillor Cardinal

That Administration bring back more information on the Fort Vermilion Fire Hall Renovation to the next Community Services meeting.

**CARRIED**

**NEW BUSINESS:**

**MOTION CS-24-08-70**

**5.a) La Crete Skateboard Park Fundraising**

**MOVED** by Councillor Braun

That Administration proceed with partnering with the fundraising event for the La Crete Skateboard Park.

**CARRIED**

**MOTION CS-24-08-71**

**5. b) Addition – Fort Vermilion Handi Bus**

**MOVED** by Councillor Smith

That Administration further investigate a partnership with LA On Wheels to utilize the FV Handi Bus in the Fort Vermilion area.

**CARRIED**

**MOTION CS-24-08-72**

**5. c) Addition – DA Thomas Fire Pit**

**MOVED** by Councillor Cardinal

That Administration utilizes the Fort Vermilion Streetscape Fund for the FCC firepit at DA Thomas Fire

Pit.

**MOTION CS-24-08-73**      **CARRIED**  
**5. d) Addition – Duct Cleaning**

**MOVED** by Councillor Smith

That Administration coordinate timing with the Zama Rec Society to utilize a duct cleaning service for the County trailer Rentals.

**ACTION LIST:**      **CARRIED**  
**MOTION CS-24-08-74**      **6. a) ACTION LIST**  
**MOVED** by Councillor Cardinal

That the Action List be approved.

**NEXT MEETING DATE:**      **CARRIED**  
**7. a) Next Meeting Date**

Community Services Committee Meeting  
September 19th, 2024  
1:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      **8. a) Adjournment**

**MOTION CS-24-08-75**      **MOVED** by Councillor Braun

That the Community Services Committee Meeting be adjourned at 3:22 p.m.

**CARRIED**

These Minutes will be presented for approval at the next Community Services Committee Meeting September 19<sup>th</sup>, 2024.

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Lisa Wardley  
Chair



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>MONTH DAY, 2023</b>
<b>Presented By:</b>	<b>Darrell Derksen, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Council Action List
- 2024-10-16 Minister of Municipal Affairs - Follow up on August 6, 2024 Meeting
- 
- 
- 
- 
- 
- 

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

N/A

## **COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**Author:** L. Flooren      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

**Author:** L. Flooren      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

## Mackenzie County Action List as of October 16, 2024

### *Council and Committee of the Whole Meeting Motions Requiring Action*

Motion	Action Required	Action By	Status
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Caitlin/Jen	In progress. Meeting with landowners.  Impacted by 2020 flood.
<b>May 10, 2016 Regular Council Meeting</b>			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• pursue acquisition of land parcels as identified on the map presented in red;</li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul>	Caitlin	PLS180027  Administration is following up with the timeline and has requested an answer. The new Lands Manager is reviewing the application. Meeting scheduled for October 17, 2024
<b>October 9, 2018 Regular Council Meeting</b>			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	TDL received expires 2025-04-30. Waiting on ToHL to initiate the regional raw study. <b>Meeting with ToHL on 2024-10-31</b>
<b>February 2, 2022 Regular Council Meeting</b>			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval.  PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows:  Signed Offer to purchase PLS140031  Survey is now being reviewed by Director of Surveys for approval for PLS140031  <b>Capital Budget Request</b>

Motion	Action Required	Action By	Status
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Andy	In Progress
December 13, 2022 Regular Council Meeting			
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	FPT Requesting updated mapping. GIS Mapping Completed To be completed fall of 2024 <b>Waiting Post Construction Follow Up</b>
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Darrell/Don/Jen	Reapplying for the Grant
August 16, 2023 Regular Council Meeting			
23-08-654	That administration enter into an agreement with the Coalition for Far Northwest Alberta Brighter Futures Society to provide the services for the Family and Community Support Services Fort Vermilion Program.	<b>Jen</b>	Working with organization on agreements
October 24, 2023 Organizational Council Meeting			
23-10-805	That the Mackenzie Region Bison Committee be established and brought back to a future Council Meeting.	Don	<b>COMPLETE</b> <b>Pat Fargey has been connected with Council in regards to committee</b>
October 25, 2023 Regular Council Meeting			
23-10-833	That the Joint Use and Planning Agreement with Fort Vermilion School Division No. 52 be TABLED to a future Council meeting.	Caitlin	In Progress 2025 Deadline
February 13, 2024 Regular Council Meeting			
24-02-097	That the PLS Application Process proceed as directed.	Darrell/Caitlin/ <b>Landon</b>	Council Meeting 2024-10-16
May 22, 2024 Regular Council Meeting			
24-05-407	That administration proceed with the offer to purchase for Plan 792 1881, Block 18, Lot 01 as per policy.	Caitlin	Awaiting appraisal results.
24-05-427	That Council grant the Municipal Planning Commission special variance authority of 40% for	Caitlin	Awaiting Development permit application.



Motion	Action Required	Action By	Status
	the Heimstaed Lodge Development Permit upon application.		
<b>June 26, 2024 Regular Council Meeting</b>			
24-06-489	That Council approve the request for street improvements along 99th Avenue and 106th Street at the cost of the developer.	Caitlin	Working with Developer
24-06-491	That administration work with La Crete Co-op to accommodate right of way parking along 101 Street and La Crete Co-op will be responsible for clearing the snow.	Caitlin	In Progress
24-06-499	That administration continue to work with Northern Road Builders contract negotiations on the North Trunk Sanitary Sewer Contract #2 – Lift Station Project.	John	Project Review Ongoing
24-06-518	That Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist Policy be brought to a future Council meeting with amendments as discussed.	John	Being brought back to council this winter
<b>July 17, 2024 Regular Council Meeting</b>			
24-07-531	That Mackenzie County requests a meeting with the Minister of Seniors, Community & Social Services, Minister of Municipal Affairs, Minister of Public Safety & Emergency Services, Minister of Mental Health & Addiction and Boreal Housing Foundation regarding Flood Mitigation in Fort Vermilion.	Darrell	<b>COMPLETE</b>
24-07-553	That the FoodCycler Municipal Solutions Pilot Project be implemented for 100 units to start.	Don	<b>Items being shipped 2024-10-15 COMPLETE</b>
24-07-554	That Mackenzie County collaborate with Mackenzie Frontier Tourism Association and other organizations through the Community Services Committee to provide input for the Peace River Boat Guide.	Council	
<b>August 15, 2024 Regular Council Meeting</b>			
24-08-569	That administration proceed with the sale of Plan 052 0560, Block 05, Lot 04 as per policy FIN035 with a reserve bid as per appraisal.	Caitlin	<b>COMPLETE</b>
<b>September 10, 2024 Regular Council Meeting</b>			
24-09-603	That administration advertise Part of SW 7-109-19W5M for sale.	Caitlin	In Progress
24-09-611	That third reading be given to Bylaw 1345-24 being a Partial Plan Cancellation and Lot Consolidation of Plan 962 4275, Block 04, Lots 13-17, to accommodate the consolidation of these lots into one title.	Caitlin/Louise	Sent to Land titles for registration

Motion	Action Required	Action By	Status
24-09-633	That administration present at a future Council meeting, all purchasing policies effected by the Tender and Request for Proposal template for review and possible amendment.	Darrell	In Progress
24-09-635	That motor graders Unit 2152 and Unit 2153 be disposed of by Option 3 - Ritchie Bros.	Willie	Unit 2152 disposed in September, received more than minimum amount. Unit 2153 will be disposed of in October.
24-09-636	That administration bring forward options for the Wolfe Lake Rural Water point to the 2025 Budget Workshop and budget deliberations.	John	<b>COMPLETE</b>
<b>September 23, 2024 Regular Council Meeting</b>			
24-09-651	That the Sale of County Property be TABLED to January 2025.	Darrell	
24-09-655	That the Fort Vermilion School Division and Mackenzie County enter into an Agreement for the development of the Mackenzie Community Recreation Centre.	Don/Darrell	In Progress
24-09-656	That administration work with community partners and bring back estimates for initial phases of engineering on the Mackenzie Community Recreation Centre.	Don/Darrell	In Progress
24-09-662	That third reading be given to Bylaw 1244-21 being the Land Use Bylaw to be adopted as amended.	Caitlin/Louise	Awaiting amendments to maps
24-09-665	That the Zama Tower Road Culvert ditch block be removed.	Andy	<b>COMPLETE</b>
24-09-666	That Range Road 15-5 ditch work be completed prior to winter.	Andy	<b>Work commenced 2024-10-14</b>
24-09-667	That dual direction signage be installed for Machesis Lake from Highway 58 and Highway 88.	Andy/Don	Signs <b>have arrived to be installed.</b>
24-09-668	That Mackenzie County partner with Northern Lights Forest Education Society on informational signage for our campgrounds for a maximum of \$5,000 with funding coming from the 2024 Operating Budget.	Don	<b>In Progress</b>
24-09-669	That first reading be given to Bylaw 1348-24 being a Land Use Bylaw Amendment to rezone Part of NW-24-107-14-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.	Caitlin	<b>COMPLETE</b>

Motion	Action Required	Action By	Status
24-09-676	That the 2024 Capital Budget be amended by \$60,000 with funding coming from the Municipal Reserve for the boat launch projects.	Don/Jen	Estimates for Transportation and Installation received materials ordered. Finance – COMPLETE
<b>October 16, 2024 Regular Council Meeting</b>			
24-10-682	That administration proceed with the Green and Inclusive Community Buildings Program Grant application for the Mackenzie Community Recreation Centre.	Darrell/Don/Jen	
24-10-683	That Mackenzie County Council requests a meeting with all affected ministries affecting land sales and the red tape increases with it.	Darrell	
24-10-684	That Council accept the offer to purchase and proceed with the sale of Plan 052 0560, Block 05, Lot 04.	Caitlin	
24-10-686	That the 2024 One Time Project Budget be amended by \$75,000 with funding of \$40,000 coming from the 2024 Operating Budget and \$35,000 coming from the Water/Sewer Infrastructure Reserve for the excavation of Wolfe Lake Rural Water Point's dugout to increase the depth and the installation of a new aeration line.	John/Jen	<b>COMPLETE</b>
24-10-688	That the 2024 Capital Budget be amended by \$2,004 for the Jaws of Life Capital project, with funds coming from the La Crete Fire Department.	Jen	<b>COMPLETE</b>
24-10-693	That the Minimum Building Setbacks – National Building Code Standard be brought back to a future council meeting.	Caitlin	
24-10-695	That third reading be given to Bylaw 1348-24 being a Land Use Bylaw Amendment to rezone Part of NW-24-107-14-W5M from Agricultural "A" to Rural Industrial General "RIG", for future industrial use.	Caitlin/Louise	
24-10-696	That first reading be given to Bylaw 1349-24 being a Partial Road Closure Bylaw to close 1438 meters of Range Road 16-1 located between SE-24-107-16-W5M/NE-13-107-16-W5M and SW-19-107-15-W5M/NW-18-107-15-W5M, for aggregate extraction.	Caitlin	
24-10-698	That third reading be given to Bylaw 1340-24 being a Partial Road Closure Bylaw to close a portion of the road located within 106 Street and 99 Avenue within the Hamlet of La Crete, for the purpose of consolidation to the adjacent lot.	Caitlin/Louise	<b>COMPLETE</b>

Motion	Action Required	Action By	Status
24-10-699	That Council donate the portion of the road closure at market value to the La Crete Municipal Nursing Association for consolidation into the adjacent lot.	Caitlin	
24-10-702	That Mackenzie County engage ISL Engineering to create a robust public engagement plan that includes all communities and areas, residents, ratepayers and urban municipal neighbours (Town of High Level and the Town of Rainbow Lake) to present and review the information surrounding the three (3) defeated motions of council (Motions 24-07-535, 24-10-700 and 24-10-701) and the recommendation for Municipal Affairs prepared by Transitional Solutions Inc. and bring it back to Council for approval.	Darrell	
24-10-706	That Mackenzie County purchase a table for \$150 at the Rocky Lane Agricultural Society Fall Community Supper on October 19, 2024.	Louise	



ALBERTA  
MUNICIPAL AFFAIRS

AR116198

October 16, 2024

Office of the Minister  
MLA, Calgary-Hays

Reeve Joshua Knelsen  
Mackenzie County  
PO Box 640, 4511 - 46 Avenue  
Fort Vermilion AB T0H 1N0

Dear Reeve Knelsen and Council:

I am writing to follow up on our meeting of August 6, 2024, where we discussed potential changes to the ward boundaries and council structure of Mackenzie County. Thank you again for taking time to meet and share your perspectives.

After carefully considering our conversation and the options available, I remain committed to my position that municipal restructuring is best initiated at the local level. Since our meeting, my office has received significant correspondence from county residents, business owners, and neighbouring municipalities expressing concerns with the possible impacts of restructuring. Before making a decision of this magnitude, I feel it is essential for the county to hear from these stakeholders and I believe Mackenzie County remains best positioned to engage with the public and your urban municipal neighbours as required by the *Municipal Government Act*.

To ensure council's plan is informed by robust local conversations, the municipality should engage with stakeholders on the various options available as discussed at our August 6, 2024, meeting. The options to be consulted upon should include changing the municipality's status, the electoral ward boundaries, the number of councillors and could include the changes as recommended in the third-party review completed earlier this year, or other options the county is interested to consult on. This engagement should include fulsome opportunities for stakeholders to provide input, ask questions, and contribute to the county's plan for the future.

I expect that council develop a consultation plan and provide me with a summary of public engagement findings, in addition to a council resolution indicating how the county would like to move forward before December 1, 2024. Upon receiving this information, I will consider the county's proposal and the affect it may have on the region.

I look forward to receiving the public engagement summary and council resolution.

Sincerely,

Ric McIver  
Minister

cc: Honourable Dan Williams, MLA, Peace River  
Brandy Cox, Deputy Minister, Municipal Affairs  
Darrell Derksen, Chief Administrative Officer, Mackenzie County  
Gary Sandberg, Assistant Deputy Minister, Municipal Services Division, Municipal Affairs

320 Legislature Building, P.O. Box 97, Avenue, Edmonton, Alberta T5K 2B0 Canada Telephone 780-427-3744 Fax 780-422-9990